

## Signed Resolutions - April 6, 2026

- Res. #2026-137 Authorization for the Payment of Vouchers \$386,969.65
- Res. #2026-138 A Resolution Authorizing the Acceptance of Cops In Shops Funding Summer Shore Initiative 2026
- Res. #2026-139 Reappointment to the Recreation Advisory Board (Elwell)
- Res. #2026-140 Resolution Requesting Permission from the Director of the Division of Local Government Services to Establish a Dedicated Trust by Rider Account for Police Department Donations Pursuant to NJSA 40A:5-29
- Res. #2026-141 Resolution Requesting Permission from the Director of the Division of Local Government Services to Establish a Dedicated Trust by Rider Account for the Small Cities Revolving Loan Program Pursuant to NJSA 40A:5-29
- Res. #2026-142 Authorizing Pay Out of Terminal Leave (M. Vendetta, \$136.17)
- Res. #2026-143 A Resolution Authorizing Advertisement of a Notice To Bidders for the Phase II Improvements at the Judge Nathaniel Foster House
- Res. #2026-144 A Resolution Approving an Agreement Between the Township of Lower and Michael Majane, Lower Township Deputy Chief of Police
- Res. #2026-145 A Resolution Supporting New Jersey Senate Concurrent Resolution (SCR) No. 106 (Scutari D-22)
- Res. #2026-146 A Resolution Supporting Congressman Jefferson VanDrew's H.R.7459
- Res. #2026-147 A Resolution Establishing Parking Meter/Paid Parking Zone Rates, Time Limits, Payment Methods and Related Operational Details
- Res. #2026-148 Reappointment to the Recreation Advisory Board (McLaughlin)
- Res. #2026-149 Approval for Roadside Solicitation by Villas Volunteer Fire Company, Inc.
- Res. #2026-150 Authorization for the Payout of Accumulated Sick Leave (G.Douglass)
- Res. #2026-151 A Resolution of the Township Council of the Township of Lower Evidencing Local Support for the Application of GREENCOAST DISPENSARY, LLC Seeking a Class 5 Cannabis Retail License from the New Jersey Cannabis Regulatory Commission
- Res. #2026-152 A Resolution of the Township Council of the Township of Lower Evidencing Local Support for the Application of LT RETAIL, LLC Seeking a Class 5 Cannabis Retail License from the New Jersey Cannabis Regulatory Commission
- Res. #2026-153 Reappointment to the Historic Preservation Commission (R.Heinly)
- Res. #2026-154 Appointment to the Historic Preservation Commission (S.Hinkle)
- Res. #2026-155 A Resolution Authorizing and Approving a Shared Service Agreement between the Township of Lower and the Township of Middle for Shared Municipal Court Administrator Services
- Res. #2026-156 Authorizing the Sale of Township of Lower Surplus No Longer Needed for Public Use on GOVDEALS Online Auction Website
- Res. #2026-157 Authorizing the Payout of Terminal Leave (J.Budd \$644.43)
- Res. #2026-158 Bid Acceptance and Contract Award for Resurfacing of Various Streets – Diamond Beach (South State \$307,012.31)
- Res. #2026-159 A Resolution Authorizing Advertisement of a Notice to Bidders for NJDEP Green Acres Jake's Law Playground Rotary Community Park - Phase 2

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2026-137

Title: AUTHORIZATION FOR THE PAYMENT OF VOUCHERS

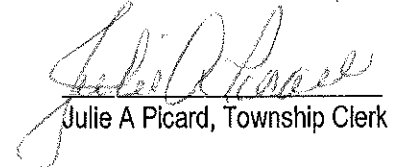
<u>VENDOR</u>	<u>CHECK #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
BLAUER ASSOCIATES INC	#8736	2023 SCPF APP CONSULT	\$450.00
ASSN OD CTA'S OF CAPE MAY CO.	#8724	CTS'S ROSS/MCCORKLE	\$660.00
ELLEN WILL	#8743	MEDICAL REIMBURSEMENT	\$830.00

TOTAL MANUAL CHECKS: \$ 1,940.00  
 TOTAL COMPUTER GENERATED: \$385,029.65

TOTAL BILL LIST \$386,969.65

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
WAREHAM							X
ROY		X	X				
COOMBS			X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on April 6, 2026.

  
 Julie A Picard, Township Clerk

Ranges		Item Status	Purchase Types	Misc					
<i>Range: First to Last</i> <i>Rcvd Batch Id Range: First to Last</i>		<i>Open: N</i> <i>Void: N</i> <i>Paid: N</i> <i>Held: Y</i> <i>Aprv: N</i> <i>Rcvd: Y</i>	<i>Bid: Y</i> <i>State: Y</i> <i>Other: Y</i> <i>Exempt: Y</i>	<i>P.O. Type: All</i> <i>Include Project Line Yes</i> <i>Items:</i> <i>Format: Condensed</i> <i>Include Non-Budgeted: Y</i> <i>Vendors: All</i>					
Vendor #	P.O. #	PO Date	Name	Description	Status	Amount	Void Amount	Contract	PO Type
00007	26-00627	03/24/26	ACME MARKETS, INC.*	BEVERAGES FOR AWARD CEREMONY	Open	\$195.84	\$0.00		PC1
00055	26-00622	03/23/26	LARRY AKINS	MEDICAL CLAIMS	Open	\$190.00	\$0.00		
00153	26-00706	04/01/26	ATLANTIC CITY ELECTRIC*	ATLANTIC CITY ELECTRIC MARCH	Open	\$13,020.59	\$0.00		
00159	26-00621	03/19/26	ATLANTIC CITY ELECTRIC	INSTALL ELECTRIC 200 HARVARD	Open	\$3,346.81	\$0.00		PC1
00179	26-00611	03/19/26	AVERY TEITLER	PB RESOLUTION VOUCHERS	Open	\$600.00	\$0.00		
00199	26-00586	03/13/26	AUTO ZONE INC	SUPPLIES/DPW	Open	\$293.58	\$0.00		
	26-00656	03/27/26		MOTOR OIL/DPW	Open	\$136.52	\$0.00		
				<b>Vendor Total:</b>		<b>\$430.10</b>			
00257	26-00040	01/08/26	BAYSHORE LANDSCAPING INC*	RES#26-49 FINAL YEAR CONTRACT	Open	\$6,812.50	\$0.00		B
00298	26-00573	03/13/26	BATTELINI TRANSPORTATION SYS*	TOW /DPW	Open	\$1,762.28	\$0.00		
00392	26-00624	03/23/26	JOSEPH BOYLE	VISION REIMBURSEMENT	Open	\$480.00	\$0.00		
00403	25-03226	12/04/25	BLUE WAVE EXPRESS CAR WASH	ENCUMBER FUNDS FOR 2025	Open	\$1,338.00	\$0.00		
00611	26-00661	03/27/26	COUNTY OF CAPE MAY (FUEL)	DIESEL AND NO LEAD FUEL/DPW	Open	\$24,638.18	\$0.00		
00651	26-00583	03/13/26	MUNICIPAL UTIL AUTH DUMP FEES	DISPOSAL FEE FEBRUARY /DPW	Open	\$49,700.28	\$0.00		
00784	26-00631	03/24/26	CAPE MAY STAR & WAVE	Legals - Zonning	Open	\$35.00	\$0.00		
	26-00665	03/27/26		Legals - Budget/Bond	Open	\$217.50	\$0.00		
				<b>Vendor Total:</b>		<b>\$252.50</b>			
00825	26-00705	04/01/26	COMCAST INTERNET	COMCAST TV AND INTERNET	Open	\$1,242.12	\$0.00		
01075			COPIERS PLUS*						

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
01075		COPIERS PLUS*					
26-00675	03/31/26	COPIERS DPW 11/17/25- 3/24/26	Open	\$682.20	\$0.00		
01125		MARGARET CROMPTON					
26-00248	01/28/26	RETIRED MEDICARE SUPPLEMENT	Open	\$100.00	\$0.00		B
01269		DISCOUNT HYDRAULICS*					
26-00609	03/19/26	SUPPLIES/VEHICLES/DPW	Open	\$1,876.73	\$0.00		
01590		FORD, SCOTT & ASSOCIATES					
26-00601	03/18/26	AUDIT AND ASSISTANCE W/BUDGET	Open	\$15,100.00	\$0.00		
01653		GENTILINI FORD ~					
26-00255	01/28/26	PARTS FOR TRUCKS/FEB./DPW	Open	\$3,037.80	\$0.00		
01655		GANN LAW BOOKS*					
26-00528	03/09/26	2026 LAND USE LAW BOOK	Open	\$209.00	\$0.00		
01690		GRANTURK EQUIPMENT CO*					
26-00140	01/21/26	PARTS FOR REYCLING/DPW	Open	\$237.43	\$0.00		
01741		GENTILINI CHEVROLET, LLC ~					
26-00579	03/13/26	PARTS FOR VEHICLES/DPW	Open	\$55.74	\$0.00		
01873		HOME DEPOT*					
26-00648	03/27/26	CARPET/DPW	Open	\$576.00	\$0.00		
02025		HUNTER JERSEY PETERBILT~					
26-00146	01/21/26	PARTS FOR TRUCKS/DPW	Open	\$3,166.83	\$0.00		
26-00657	03/27/26	PARTS/DPW	Open	\$87.28	\$0.00		
		<b>Vendor Total:</b>		<b>\$3,254.11</b>			
02027		JESCO INC~					
26-00508	03/05/26	PARTS FOR BACKHOE	Open	\$1,416.14	\$0.00		
02108		KEEN COMPRESSED GAS CO*					
26-00147	01/21/26	BOTTLED GAS FOR GARAGE/DPW	Open	\$283.63	\$0.00		
02189		KNOX ASSOCIATES, INC*					
26-00345	02/10/26	FS knox cable	Open	\$76.00	\$0.00		
02247		LAWSON PRODUCTS, INC. ~					
26-00456	02/26/26	SUPPLIES FOR GARAGE/FEB/DPW	Open	\$699.66	\$0.00		
02334		LOWER TWP CHAMBER OF COMMERCE					
26-00535	03/09/26	3/12 Luncheon	Open	\$70.00	\$0.00		
02402		MGL PRINTING SOLUTIONS ~					
26-00506	03/04/26	FS letter head order	Open	\$333.00	\$0.00		
02965		KEITH PALEK					
26-00689	03/31/26	MEIDCARE SUPPLEMENT	Open	\$1,200.00	\$0.00		

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
03033 26-00529	03/09/26	T&C SPORTS INC* MULTI SPORT SURFACE DEK TILES	Open	\$1,025.00	\$0.00		
03072 26-00683	03/31/26	NJ STATE LEAGUE OF MUNICIPALIT* NJ MAGAZINE	Open	\$300.00	\$0.00		
03158 26-00642	03/25/26	NAYS RENEWAL OF COACHES	Open	\$160.00	\$0.00		
03162 25-03300	12/10/25	RUTGERS UNIVERSITY - OFFICE OF JESSICA PHILLIPPE 3/6 -3/28/26	Open	\$1,129.00	\$0.00		
03293 26-00625	03/23/26	BLAINE PAYNTER MEDICAL CLAIMS	Open	\$86.95	\$0.00		
03608 26-00555	03/10/26	SEAWAVE CORPORATION* 2026- 2027 CMCH SUBSCRIPTION	Open	\$500.00	\$0.00		
03688 26-00527	03/05/26	SOUTHERN NJ CHAPTER NIGP* Quarterly Meeting	Open	\$25.00	\$0.00		
03692 26-00691	03/31/26	SOUTH JERSEY GAS CO* SOUTH JERSEY GAS FEB-MAR USAGE	Open	\$10,633.32	\$0.00		
03720 26-00507	03/05/26	SOUTH SHORE BASKETBALL LEAGUE LEAGUE FEES- TRAVEL B-BALL	Open	\$4,050.00	\$0.00		
03764 26-00614	03/19/26	TCTANJ Jessica - membership	Open	\$125.00	\$0.00		
03820 26-00156	01/21/26	MUNICIPAL UTIL. AUTH ON CALL REIMBURSE HALF BILL/DPW	Open	\$384.70	\$0.00		
26-00582	03/13/26	REIMBURSE HALF OF BILL/DPW	Open	\$400.05	\$0.00		
<b>Vendor Total:</b>				<b>\$784.75</b>			
03985 26-00520	03/05/26	VILLAS NAPA AUTO PARTS ~ RDS/SANT/RECY/DPW	Open	\$3,713.32	\$0.00		
04062 26-00607	03/19/26	VOLUNTEERS IN MEDICINE 2026 CONTRIBUTION RES #2026-30	Open	\$7,960.00	\$0.00		
04097 26-00580	03/13/26	CINTAS FIRST AID AND SAFETY* FIRST AIDE SUPPLIES/DPW	Open	\$75.24	\$0.00		
26-00610	03/19/26	BOCA FIRST AID SUPPLIES	Open	\$55.28	\$0.00		
26-00651	03/27/26	PD SAFETY CABINET 3-20-2026	Open	\$52.47	\$0.00		
26-00684	03/31/26	COURT CABINET SERVICE 3/2026	Open	\$10.77	\$0.00		
<b>Vendor Total:</b>				<b>\$193.76</b>			
04266 26-00662	03/27/26	NJ DEPT OF HEALTH&SENIOR SVCS February, 2026	Open	\$163.80	\$0.00		

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
04300 26-00537	03/09/26	WB MASON CO INC* PAPER FOR TOWNHALL	Open	\$328.20	\$0.00		
04301 25-01217 26-00613	05/13/25 03/19/26	SEASHORE ASPHALT CORPORATION* ASPHALT FOR ROADWAYS HP PATCH/DPW	Open Open	\$339.90 \$1,023.00	\$0.00 \$0.00		
<b>Vendor Total:</b>				<b>\$1,362.90</b>			
05064 26-00518	03/05/26	CAPE ISLAND GRAPHICS FS decals	Open	\$12.00	\$0.00		
05079 26-00522	03/05/26	SHORE MEDICAL CENTER BLS & HEARTSAVER TRAINING	Open	\$45.00	\$0.00		
5022 26-00495	03/04/26	INSTITUTE FOR FORENSIC PSYCHO* PSYCH EVALS FOR 3 RECRUITS	Open	\$1,725.00	\$0.00		
5027 26-00616	03/19/26	CAPE MAY COUNTY FIRE PROTECTIO J.Embs 2026 dues CMC Fire Prev	Open	\$100.00	\$0.00		
6059 26-00682	03/31/26	USABLE LIFE APRIL 2026 LIFE INS	Open	\$897.75	\$0.00		
7062 26-00640	03/25/26	LOUIS BARTLESON REIMBURSEMENT- COACH	Open	\$65.73	\$0.00		
7196 26-00060	01/12/26	LAUREN HUGGINS SUIT RES 25-07 PUBLIC INFO OFFICER	Open	\$1,356.67	\$0.00		B
7354 26-00588 26-00658	03/13/26 03/27/26	FLEETPRIDE INC. MATERIAL/DPW SUPPLIES/DPW	Open Open	\$336.36 \$522.21	\$0.00 \$0.00		
<b>Vendor Total:</b>				<b>\$858.57</b>			
7391 26-00443	02/25/26	ANDREW WELSH JSYLL REFEREE ASSIGNOR	Open	\$110.00	\$0.00		
7526 26-00360	02/11/26	J HARRIS ACADEMY OF POLICE LLC NJ OPRA UPDATE COURSE	Open	\$567.00	\$0.00		
7689 26-00615	03/19/26	GOVERNMENT FORMS AND SUPPLIES* Business Cards Finance/Clerk	Open	\$180.00	\$0.00		
7751 26-00388	02/19/26	HOFFMAN'S EXTERMINATING PEST AGREEMENTS/ 2 CONTRACTS	Open	\$211.35	\$0.00		
7772 26-00577	03/13/26	PIONEER ATHLETICS* PAINT FOR FIELDS	Open	\$1,379.85	\$0.00		
7820 26-00612	03/19/26	DEBLASIO & ASSOCIATES, P.C PB ENGINEER VOUCHER	Open	\$297.40	\$0.00		

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
7820		DEBLASIO & ASSOCIATES, P.C					<i>Account Continued</i>
7865		H4 ENTERPRISES, LLC*					
26-00571	03/13/26	SNOW REMOVAL 2 22 2026	Open	\$23,625.00	\$0.00		
7929		AMAZON CAPITAL SERVICES, INC ~					
25-03452	12/31/25	VARIOUS SUUUUPPLIES	Open	\$1,353.57	\$0.00		B
26-00416	02/25/26	COURT OFFICE SUPPLIES	Open	\$236.22	\$0.00		
26-00463	02/26/26	CHAINSAW PARTS	Open	\$141.24	\$0.00		
26-00482	03/03/26	OFFICE SUPPLIES	Open	\$250.82	\$0.00		
26-00533	03/09/26	PLOW 7548 MODULE KIT	Open	\$193.16	\$0.00		
26-00564	03/11/26	CERTIFICATE SUPPLIES	Open	\$176.03	\$0.00		
26-00578	03/13/26	Office Supplies	Open	\$345.44	\$0.00		
26-00581	03/13/26	COURT OFFICE SUPPLIES	Open	\$31.52	\$0.00		
26-00587	03/13/26	AWARD CEREMONY DINNER SUPPLIE	Open	\$317.37	\$0.00		
26-00602	03/18/26	PENS & AIR HORNS	Open	\$100.32	\$0.00		
26-00659	03/27/26	LACROSSE ITEMS	Open	\$455.24	\$0.00		
		<b>Vendor Total:</b>		<b>\$3,600.93</b>			
8175		INTEGRITY INTERPRETING LLC					
26-00605	03/18/26	COURT SIGN LANGUAGE INTERPRETE	Open	\$230.00	\$0.00		
26-00606	03/18/26	COURT INTERPRETING 2/2026	Open	\$134.75	\$0.00		
		<b>Vendor Total:</b>		<b>\$364.75</b>			
8458		JERSEY SHORE YOUTH LACROSSE *					
26-00459	02/26/26	2026 LACROSSE LEAGUE FEES	Open	\$530.50	\$0.00		
26-00460	02/26/26	2026 REFEREE/OFFICAL FEES	Open	\$4,200.00	\$0.00		
		<b>Vendor Total:</b>		<b>\$4,730.50</b>			
8464		JEREMY EMBS					
26-00575	03/13/26	J.Embs parking reimbursmnt	Open	\$30.00	\$0.00		
8517		STEWART BUSINESS SYSTEMS *					
26-00557	03/10/26	FS 01.01.26 03.31.2026	Open	\$113.85	\$0.00		
8575		FAMILY AUTO GLASS					
26-00584	03/13/26	INSTALL WINDSHIELD/DPW	Open	\$500.00	\$0.00		
8672		LOGMEIN INC.					
26-00048	01/08/26	2026 GO TO MEETING /LOG ME IN	Open	\$192.00	\$0.00		PC1
8707		PAUL J BALDINI P.A.					
26-00643	03/25/26	Special Tax Council	Open	\$482.50	\$0.00		B
8721		BLANEY, DONOHUE, & CURIO, PC					
26-00081	01/13/26	RES 26-03 PROSECUTOR DNE 45000	Open	\$3,750.00	\$0.00		B
26-00082	01/13/26	RES 26-03 PROSECUTOR WWC 10000	Open	\$833.33	\$0.00		B
		<b>Vendor Total:</b>		<b>\$4,583.33</b>			
8735		SURENIAN EDWARDS & NOLAN LLC					
26-00630	03/24/26	Affordable Housing Res 23-13	Open	\$140.00	\$0.00		B

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Vold Amount	Contract	PO Type
8735		SURENIAN EDWARDS & NOLAN LLC		<i>Account Continued</i>			
8752 26-00623	03/23/26	VALARIE CUEVAS VISION REIMBURSEMENT	Open	\$191.00	\$0.00		
8772 26-00531	03/09/26	RSK DOUGHNUTS EGG HUNT COFFEE/DONUTS	Open	\$785.00	\$0.00		
8818 26-00608	03/19/26	POWERDMS INC POWERVETTED SETUP/SUBSCRIPTIO	Open	\$2,553.77	\$0.00		
8904 26-00574	03/13/26	WILLIAM BELLES W. Belles parking reimbursmnt	Open	\$30.00	\$0.00		
8909 26-00704	04/01/26	COMCAST BUSINESS PD INTERNET COMCAST #708748079 MARCH 2026	Open	\$1,019.42	\$0.00		
9169 26-00637	03/24/26	EB EMPLOYEE SOLUTIONS LLC MARCH 2026 DIFF CARD ADMIN	Open	\$3,850.50	\$0.00		
9216 26-00432	02/25/26	ATLANTICARE REGIONAL MEDICAL ATLANTICARE 2026 RES #2024-229	Open	\$10,000.00	\$0.00		B
9272 26-00561	03/11/26	HICKEY OVERHEAD DOOR COMPANY SALLY PORT GATE SENSOR REPAIRS	Open	\$1,340.00	\$0.00		
9279 25-03108	11/21/25	MUNICIPAL EMERGENCY SERVICES SWAT VEST - MICHAEL HARKIN	Open	\$5,297.00	\$0.00		
9316 26-00063	01/12/26	THE BELASCO LAW FIRM LLC RES 26-01 RETAINER DNE \$40K	Open	\$3,333.33	\$0.00		B
9391 26-00563	03/11/26	IRON MOUNTAIN INCORPORATED 1/28- 2/24 OFFSITE SHREDDING	Open	\$235.89	\$0.00		
9445 26-00604	03/18/26	TWIN ROCKS WATER COURT WATER DELIVERY	Open	\$19.97	\$0.00		
26-00620	03/19/26	PD WATER DELIVERY 3-11-2026	Open	\$129.85	\$0.00		
26-00687	03/31/26	WATER DELIVERY-3/25/26	Open	\$39.96	\$0.00		
26-00702	04/01/26	COURT WATER DELIVERY 3/2026	Open	\$19.98	\$0.00		
		<b>Vendor Total:</b>		<b>\$209.76</b>			
9453 26-00634	03/24/26	CAPITAL ONE TRADE CREDIT MATERIAL/DPW	Open	\$779.99	\$0.00		
9463 26-00576	03/13/26	AT&T ENTERPRISES, LLC FS AT&T 01.27 02.26	Open	\$153.93	\$0.00		
9485 26-00649	03/27/26	BRAVEN HEALTH APRIL 2026 RETIREE HEALTH	Open	\$28,573.00	\$0.00		
9486		A. LARSEN CONSTRUCTION					

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
9486		A. LARSEN CONSTRUCTION					
							<i>Account Continued</i>
25-03096	11/21/25	RES 2025-382 LTC070 DELAWARE	Open	\$77,609.10	\$0.00		B
9519 26-00521	03/05/26	Bloodgood Law Enforcement Trai 2026 LE TRAINING CONFERENCE	Open	\$790.00	\$0.00		
9520 26-00548	03/10/26	Wooden Nickels LLC PATROL RESPONSE TRAINING	Open	\$390.00	\$0.00		
9521 26-00534	03/09/26	LJKQ Real Estate NJ LLC RELEASE OF PERFORMANCE BOND	Open	\$12,252.08	\$0.00		
9522 26-00572	03/13/26	Alex Prior REFEREE- IN-HOUSE B-BALL	Open	\$580.00	\$0.00		
9525 26-00603	03/18/26	Ashley Nelson REIMBURSEMENT- COACH	Open	\$70.73	\$0.00		
9529 26-00680	03/31/26	Jake Robson REIMBURSEMENT-LACROSSE COACH	Open	\$45.73	\$0.00		
ANZE 26-00690	03/31/26	JENNIFER ELWELL VISION REIMBURSEMENT	Open	\$202.00	\$0.00		
BLAUE 23-02899	11/13/23	BLAUER ASSOCIATES INC RES 23-372 FY24 SCPF ADA POOL	Open	\$1,400.00	\$0.00		B
BOSNA 26-00626	03/24/26	KAREN MANETTE BOSNA YOGA- MONTH OF FEBRUARY '26	Open	\$175.00	\$0.00		
JUSTF005 26-00532	03/09/26	SHANNON NAGEL FACE PAINTER/EGG HUNT	Open	\$300.00	\$0.00		
LOWER 26-00638	03/24/26	LOWER TOWNSHIP DIFF CARD USAGE 01-27 TO 02-28	Open	\$19,670.37	\$0.00		
MSBROWN 26-00650	03/27/26	MS BROWN KAREN WOLF RETIREMENT PLAQUE	Open	\$96.00	\$0.00		
NJEPA 26-00628	03/24/26	NJEPA 2026 NJEPA Conference OEM	Open	\$550.00	\$0.00		
NJPSAC 26-00502	03/04/26	NJPSAC NJPSAC 2026 MEMBERSHIP RENEWAL	Open	\$400.00	\$0.00		
SMITHS 26-00692	03/31/26	SHEILA D SMITH MEDICARE SUPPLEMENT	Open	\$219.23	\$0.00		

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Total Purchase Orders: 129 Total P.O. Line Items: 0 Total List Amount: \$385,029.65 Total Void Amount: \$0.00

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

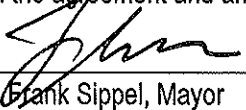
RESOLUTION #2026-138

Title: A RESOLUTION AUTHORIZING THE ACCEPTANCE OF COPS IN SHOPS FUNDING  
SUMMER SHORE INITIATIVE 2026.

WHEREAS, the Township of Lower has applied for and obtained a grant- Grant#AL-26-07-02-01 from the New Jersey Department of Law and Public Safety, Division of Alcoholic Beverage Control to run the Cops in Shops Summer Shore Initiative 2026 for the period of May 20, 2026, to September 15, 2026.

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Lower, County of Cape May, State of New Jersey does hereby authorize the grant agreement AL-26-07-02-01 /Subaward ABC-13-26 in the amount of \$4,480.00, and does further authorize the execution of the grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of said agreement between the Township of Lower and the New Jersey Department of Law and Public Safety, Division of Alcoholic Beverage Control.

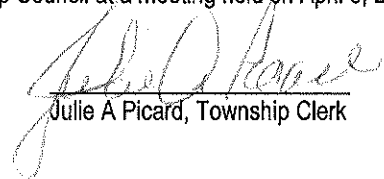
BE IT FURTHER RESOLVED, that the persons whose names, titles, and signatures appear below are authorized to sign the agreement and any other documents necessary in connection therewith:

  
\_\_\_\_\_  
Frank Sippel, Mayor

\_\_\_\_\_  
Donald Vanaman, Chief of Police

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>			
WAREHAM						<input checked="" type="checkbox"/>
ROY		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			
COOMBS			<input checked="" type="checkbox"/>			
SIPPEL			<input checked="" type="checkbox"/>			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on April 6, 2026.

  
\_\_\_\_\_  
Julie A. Picard, Township Clerk



**NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY  
DIVISION OF ADMINISTRATION  
SUBAWARD CONTRACT**

<b>FY AND GRANT NAME</b> FY2026 Underage Alcohol Education and Enforcement Initiative	<b>SUBAWARD AMOUNT</b> Federal \$ 4,480.00 Match _____ Total \$ 4,480.00
<b>PROJECT TITLE</b> Cops In Shops Summer Shore Initiative 2026	Subrecipient indirect Cost Rate (ICR) _____ %
<b>SUBRECIPIENT</b> Township of Lower	CFDA No. 20.600
<b>UEI</b> VNKHA721DLA3	CFDA Amount \$ 409,769,999.62
<b>FEDERAL AWARD IDENTIFICATION NO.</b> AL-26-07-02-01	<b>FEDERAL AWARD DATE</b> 10/02/25
<b>FEDERAL AWARDDING AGENCY</b> NJ Division of Highway Traffic Safety	<b>FEDERAL AWARD AMOUNT</b> \$ 262,880.00 L&PS ICR _____ %
<b>STATE ACCOUNT NO.</b> 26-100-066-1400-028	<b>DATE OF AWARD</b> 03/05/26

In accordance with the provisions of 23 U.S.C. Chapter 4; Sec. 1906, Pub. L. 109-59, As Amended By Sec. 4011, Pub. L. 114-94 as amended, the Department of Law and Public Safety hereby awards to the above named Subrecipient a subaward in the amount specified for the purposes set forth in the approved application for:

Funds will be used for overtime Cops In Shops operations.

This subaward is subject to the requirements set forth in the appropriate Federal Regulations, the General Conditions for subawards promulgated by the Department of Law and Public Safety, all applicable Statutes of the State of New Jersey and the requirements of the State of New Jersey for State and local financial accounting including the filing of single audits as required under 2 C.F.R Part 200, Subpart F, Audit Requirements (2 C.F.R. §200.500, et seq.) and/or State Circular Letters 25-12-OMB and 07-05-OMB (if applicable). It is subject also to any general conditions and assurances, approved budget, application authorization, certifications, and special conditions attached to this program.

This subaward incorporates all conditions and representations contained or made in the application and notice of award (if applicable).

FOR THE RECIPIENT:

  
\_\_\_\_\_  
Signature of Authorizing Official

Frank Sippel, Mayor  
\_\_\_\_\_  
Typed Name and Title of Authorizing Official

3/19/26  
\_\_\_\_\_  
Date

Subaward Number: ABC-13-26

Subaward Period: 05/20/26 - 09/15/26

Subrecipient Fiscal Year Start Date: 1/1/2026

FOR THE STATE OF NEW JERSEY  
DEPARTMENT OF LAW AND PUBLIC SAFETY

\_\_\_\_\_  
Attorney General or Designee

\_\_\_\_\_  
Date

Division Contact:

Name: Lisa Lowe

Title: Assistant Manager - Finance & Operations

Email: Lisa.Lowe@njoag.gov

Phone Number: 609-262-5110

STATE OF NEW JERSEY  
DEPARTMENT OF LAW AND PUBLIC SAFETY  
DIVISION OF ALCOHOLIC BEVERAGE CONTROL

**COPS IN SHOPS SPECIAL AWARD CONDITIONS**

1. All funds must be spent in connection with the Cops In Shops project; specifically, to pay the salaries of officers who are actively operating within establishments. **This funding should be budgeted to sustain the project through the sub-award period.**
2. The Division of Alcoholic Beverage Control recommends that no less than half of the operations that will be run under Grant # AL-26-07-02-01 should have officers who have never been involved in the program, or who have participated in less than 30 detail hours in all preceding Cops In Shops grants awarded from the Division of Alcoholic Beverage Control. If you do not have any officers that fall within these criteria, then officers with the least amount of time involved in the program should be utilized.
3. The municipality will use patrol officers for this program unless a determination is made that a more senior officer is necessary for operational reasons.
4. The municipality agrees to accurately and in a timely fashion fill out the arrest/citation report sheets and forward them to Lisa Lowe of ABC following each weekly operation: via e-mail: [Lisa.Lowe@njoag.gov](mailto:Lisa.Lowe@njoag.gov).
5. **The sub-award period for the Summer Shore Initiative 2026 is from May 20, 2026 to September 15, 2026.**
6. The Sub-recipient agrees that the work will be performed within the sub-award period. At the conclusion of each month, the monthly reimbursement sheet (signed by the Chief of Police, Project Director, or Officer in Charge) must be completed and submitted to Lisa Lowe within 5 days from the end of that particular month per the attached instructions. Failure to do so could affect reimbursement.
7. The municipality agrees that the funds will only be used to reimburse the salaries of officers who are actually operating in an establishment for the purposes of the Cops In Shops project and in the amount set forth above. In addition, the municipality agrees to assume all other costs (for example, equipment, supplies) related to the project, including all officer fringe benefits and court time required to prosecute these cases. No funds can be used to pay for the fringe benefits or court time of officers.

8. Neither the Divisions of Alcoholic Beverage Control, Highway Traffic Safety nor any other State agency will be responsible for any funds expended or liabilities incurred in excess of the amount set forth above.

#### **FEDERAL AWARD CONDITIONS**

9. **Compliance with Federal Laws:** The Sub-recipient agrees to comply with all requirements imposed by the United States Department of Transportation (DOT), National Highway Traffic Safety Administration (NHTSA) as a condition, administrative or programmatic requirement of this sub-award, including but not limited to:
- A. 23 U.S.C. Chapter 4, the Highway Safety Act of 1966, as amended;
  - B. 23 U.S.C. Sections 402 and 405 of the Moving Ahead for Progress in the 21st Century Act (MAP-21) of 2012, as amended;
  - C. 2 C.F.R. Part 200, the Uniform Administrative Requirements, Cost Principles, and Audit Requirement for Federal Awards, as adopted and supplemented by the DOT in 2 C.F.R. Part 1201, which have been incorporated into this sub-award by reference (2 C.F.R. Part 200 supersedes and repeals the requirements of the DOT Common Rules (49 C.F.R. Parts 18 and 19));
  - D. 23 C.F.R. Part 1300, the Uniform Procedures for State Highway Safety Grant Programs (recodified from 23 C.F.R. Part 1200);
  - E. Sec. 1906, Pub. L. 109-59, as amended by Sec. 25024, Pub. L. 117-58;
  - F. National Highway Traffic Safety Administration (NHTSA) Order 462-6C, Matching Rates for State and Community Highway Safety Programs, November 30, 1993; and
  - G. Any other applicable Federal statutes and regulations.

No term or condition of this sub-award is intended to require the Sub-recipient to violate any applicable State, Territorial or Tribal law. The Sub-recipient bound by changes made in law/policy regardless of inclusion in these conditions.

10. **Cost Principles:** All costs charged must be reasonable, allowable, and address a highway traffic safety problem. The allowability of costs incurred by the Sub-recipient will be determined pursuant to 2 C.F.R. Part 200, Subpart E, Cost Principles (2 C.F.R. 200.400 et seq.), as amended by 2 C.F.R. Part 1201 et seq., program-specific requirements, and State Circular 07-05-OMB Grant Agreements-Agency Contracts.

11. **Audit Requirements:** As required under the Federal Single Audit Act of 1984, Pub. L. 98-502, as amended, the Sub-recipient agrees to comply with the organizational audit requirements of 2 C.F.R. Part 200, Subpart F, Audit Requirements (2 C.F.R. § 200.500, et seq.), the Government Accountability Office's Government Auditing Standards (Yellow Book), and the State Circular, Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid, 15-08-OMB.  
The Sub-recipient understands and agrees that funds may be withheld, or other related requirements may be imposed, if outstanding audit issues (if any) from 2 C.F.R. Part 200, Subpart F audits (and any other audits, investigations, or reviews of grant funds) are not satisfactorily and promptly addressed.
12. **Fund Recovery:** ABC and DHTS reserve the right to deny reimbursement or recover any funds considered unsupported, ineligible, or unallowable as a result of any audit, review, investigation, or monitoring.
13. **Non-Supplanting:** The Sub-recipient must ensure that federal funds do not replace (supplant) funds that have been budgeted for the same purpose through non-federal sources.
14. **FFATA, UEI & SAM Requirements:** The Sub-recipient agrees to comply with applicable requirements of the Federal Funding Accountability and Transparency Act (FFATA) and its associated regulations and obtain a Universal Entity Identification (UEI) number, and must register with the System for Award Management (unless exempted under 2 C.F.R. § 25.110) to receive funds provided through this sub-award.
15. **Financial Management and Internal Controls:** In accordance with 2 C.F.R. § 200.302 and 2 C.F.R. § 200.303 the Sub-recipient's financial management system must provide for the following:
  - A. Identification, in its accounts, of all Federal awards received and expended and the Federal programs under which they were received. Federal program and Federal award identification must include, as applicable, the CFDA title and number, Federal award identification number and year, name of the Federal agency, and name of the pass-through entity, if any;
  - B. Accurate, current, and complete disclosure of the financial results of each Federal award or program in accordance with the reporting requirements set forth in 2 C.F.R. § 200.328 Financial reporting and § 200.329 Monitoring and reporting program performance;
  - C. Records that identify the source and application of funds for Federally-funded activities. These records must contain information pertaining to Federal awards, authorizations, obligations, unobligated balances, assets, expenditures, income and interest and be supported by source

documentation;

- D. Effective control over, and accountability for, all funds, property, and other assets. The Sub-recipient must adequately safeguard all assets and assure that they are used solely for authorized purposes. For more information see § 200.303 Internal controls;
- E. Comparison of expenditures with budget amounts for each Federal award;
- F. Written procedures to implement the requirements of § 200.305 Payment; and
- G. Written procedures for determining the allowability of costs in accordance with 2 C.F.R. part 200 Subpart E—Cost Principles and the terms and conditions of this Federal award.

16.

**Non-discrimination Requirements:** The Sub-recipient will comply with all Federal statutes and implementing regulations relating to nondiscrimination, as amended. These include but are not limited to: Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq., 78 stat. 252) which prohibits discrimination on the basis of race, color, national origin and 49 C.F.R. Part 21; the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. 4601), which prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects; the Federal-Aid Highway Act of 1973, (23 U.S.C. 324 et seq.), and Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683 and 1685-1686) which prohibit discrimination on the basis of sex; Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. 794 et seq.), as amended, which prohibits discrimination on the basis of disability and 49 C.F.R. Part 27; the Age Discrimination Act of 1975, as amended, (42 U.S.C. 6101 et seq.) which prohibits discrimination on the basis of age; the Civil Rights Restoration Act of 1987, (Pub.L. 100-209) which broadens scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, the Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the Federal aid recipients, sub-recipients and contractors, whether such programs or activities are Federally-funded or not; titles II and III of the Americans with Disabilities Act (42 U.S.C. 12131-12189) which prohibits discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing, and 49 C.F.R. Parts 37 and 38; Executive Order 12898, Federal Actions To Address Environmental Justice in Minority Populations and Low-Income Populations which prevents discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations; Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency which guards against Title VI national origin discrimination/discrimination because of limited English proficiency (LEP) by ensuring that funding recipients take reasonable steps to ensure that LEP persons have meaningful access to programs (70 FR 74087-74100); any

other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and the requirements of any other nondiscrimination statute(s) which may apply to the application. Executive Order 13985, Advancing Racial Equity and Support for Underserved Communities through the Federal Government (advancing equity across the Federal Government); and Executive Order 13988, Preventing and Combating Discrimination on the Basis of Gender Identity or Sexual Orientation (clarifying that sex discrimination includes discrimination on the grounds of gender identity or sexual orientation).

During the performance period of this sub-award, the Sub-recipient agrees:

- A. To comply with all Federal non-discrimination laws and regulations, as may be amended from time to time;
- B. Not to participate directly or indirectly in the discrimination prohibited by any Federal non-discrimination law or regulation, as set forth in 49 C.F.R. Part 21 and herein;
- C. To permit access to its books, records, accounts, other sources of information, and its facilities as required by HTS, US DOT or NHTSA;
- D. That, in the event it fails to comply with any nondiscrimination provisions, HTS will have the right to impose such sanctions as it or NHTSA determine appropriate, including but not limited to withholding payments until the contractor/funding recipient complies; and/or cancelling, terminating, or suspending the sub-award, in whole or in part, and;
- E. To insert this clause, including paragraphs a through d, in every subcontract and sub-agreement and in every solicitation for a subcontract or sub-agreement that receives Federal funds under this program.

17. **Conflict of Interest:** The Sub-recipient must disclose in writing any potential conflict of interest to DHTS in accordance with applicable DOT policy, pursuant to 2 C.F.R. § 200.112, and 2 C.F.R. § 1201.112. The Sub-recipient will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

18. **Hatch Act/Political Activities:** The Sub-recipient will comply with provisions of the Hatch Act (5 U.S.C. 1501-1508) which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

**Lobbying Prohibitions**

19. **Federal:** All Sub-recipients must comply with 31 U.S.C. § 1352, which provides that none of the funds provided under an award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any

Federal action concerning the award or renewal.

20. **State:** None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

21. **Debarment and Suspension:**  
In accordance with 2 C.F.R. § 200.213 the Sub-recipient and its contractors are subject to the non-procurement debarment and suspension regulations implementing Executive Orders 12549 and 12689, and 2 C.F.R. part 180. These regulations restrict awards, sub-awards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs or activities.

The Sub-recipient must also comply with 2 C.F.R. Part 1200, "Non-procurement Suspension and Debarment" which generally prohibits entities that have been debarred, suspended, or voluntarily excluded from participating in Federal non-procurement transactions either through primary or lower-tier covered transactions. 2 C.F.R. Part 1200 is incorporated by reference in this sub-award.

The Sub-recipient must comply with State Executive Order No. 34 (Byrne, March 17, 1976), and State Circular Letter regarding Debarments, Suspensions & Disqualifications, OMB 93-13-GSA

22. **Labor and Wage Requirements:** The Sub-recipient agrees to comply with the minimum wage and maximum hours provision of the Federal Fair Labor Standards Act, 29 U.S.C. § 201 et seq., and the New Jersey Prevailing Wage Act, N.J.S.A. 34:11-56.25 et seq.

23. **Prohibition on Using Grant Funds to Check for Helmet Usage:** The Sub-recipient will not use 23 U.S.C. Chapter 4 grant funds for programs to check helmet usage or to create checkpoints that specifically target motorcyclists.

**Vehicle Operation Requirements**

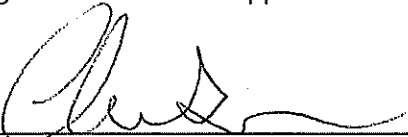
24. Pursuant to 23 U.S.C. §§ 402-403, 29 U.S.C. § 668, and Executive Order 13043, Sub- recipients and their contractors are encouraged to adopt and enforce on-the-job seat belt policies and programs for their employees, contractors, and Sub-recipients when operating company-owned, rented or personally owned vehicles.

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51235 (October 1, 2009) and DOT Order 3902.10, Sub-recipients and their contractors are encouraged to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this grant, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

25. **False Claims Act:** The Sub-recipient understands and agrees that the misuse of sub-award funds or false statements or claims made in connection with this sub-award may result in a range of penalties, including suspension of current and future funds, suspension or debarment from federal grants, recoupment of monies provided under an award and civil and/or criminal penalties, including under the Federal False Claims Act, 31 U.S.C. §§ 3729-33, and the New Jersey False Claims Act, N.J.S.A. 2A: 32C-3.
  
26. **Access to Records & Grant Monitoring:** NHTSA, DHTS, ABC, the Inspectors General, the Comptroller General of the United States, any other auditor or monitor, or their authorized representatives, must have the right to access and examine any paper and electronic documents, records, examinations, or other Sub-recipient records that are related to the Federal award. The right also includes timely and reasonable access to the Sub-recipient's personnel for the purpose of interview and discussion related to such documents.
  
27. **Buy America (Applies to Subrecipients as Well as States)**  
The Sub-recipient will comply with the Buy America requirement (23 U.S.C. 313) when purchasing items using Federal funds. Buy America requires a State, or sub-recipient, to purchase with Federal funds only steel, iron and manufactured products produced in the United States, unless the Secretary of Transportation determines that such domestically produced items would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. In order to use Federal funds to purchase foreign produced items, the State must submit a waiver request that provides an adequate basis and justification for approval by the Secretary of Transportation.

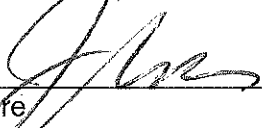
**CERTIFICATION**

I certify that the programs proposed in this application meet all the requirements of the FY2026 Underage Alcohol Education & Enforcement Initiative; that all the information presented is correct; and that the applicant will comply with the provisions of this grant program and all other applicable Federal and State laws, regulations, and guidelines.

  
\_\_\_\_\_  
Grantee

Grant # AL-26-07-02-01

Frank Sippel, Mayor  
\_\_\_\_\_  
Printed Name  
(Board President, Chief Executive or Authorized Official)

  
\_\_\_\_\_  
Signature  
(Board President, Chief Executive or Authorized Official)

3/19/26  
\_\_\_\_\_  
Date

**CERTIFICATION**

I certify that the program proposed in the application meets all the requirements of the State of New Jersey, Department of Law and Public Safety, Division of Alcoholic Beverage Control Cops In Shops Grant Program, that all the information presented is correct, and that the applicant will comply with these conditions, the provisions of the federal grant program, and all other applicable federal and state laws, regulations, and guidelines.

Lower Township

**Sub-recipient/Applicant (Municipality)**



**Signature of Authorized Official**

Mayor

**Title**

Frank Sippel

**Printed Name of Authorized Official**

3/12/24

**Date**

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2026-139

Title: REAPPOINTMENT TO THE RECREATION ADVISORY BOARD

WHEAEAS, Jennifer Elwell's term on the Recreation Advisory Board has expired, and a request has been received from Jennifer Elwell to be re-appointed to the board; and

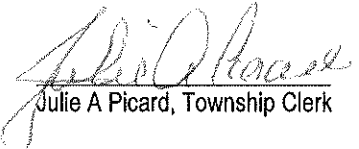
WHEREAS, Council has reviewed the applications currently on file in the Clerk's office.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following appointment be made:

<u>NAME</u>	<u>TYPE</u>	<u>TERM EXP</u>
Jennifer Elwell	Regular Member	April, 2029

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
WAREHAM							X
ROY		X	X				
COOMBS			X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on April 6, 2026

  
Julie A Picard, Township Clerk

**jpocard**

---

**From:** Sergeant Jennifer Elwell <anzelone@lowertownshippolice.com>  
**Sent:** Wednesday, March 18, 2026 1:13 AM  
**To:** jpocard  
**Subject:** External Rec Advisory Board Appt.

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Julie,

I wanted to e-mail you because my appointment with the Rec Advisory Board has expired. I am interested in renewing it so please let me know what I need to do for that. Thank you much. Jenn Elwell

Sergeant Jennifer Elwell  
Badge #179  
Lower Township Police Department  
405 Breakwater Road  
Erma, NJ 08204  
Phone: (609) 886-1619  
Fax: (609) 886-4924

**CONFIDENTIALITY NOTICE:** If you have received this e-mail message in error, please notify the sender by e-mail immediately at the address shown. This e-mail transmission may contain confidential information. This information is intended only for the use of the individual(s) or entity for whom it is intended even if addressed incorrectly. Please delete it from your files if you are not the intended recipient. Thank you for your compliance.

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CE  
Reply all

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2026-140

Title: RESOLUTION REQUESTING PERMISSION FROM THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES TO ESTABLISH A DEDICATED TRUST BY RIDER ACCOUNT FOR POLICE DEPARTMENT DONATIONS PURSUANT TO NJSA 40A:5-29

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonable accurate estimates in advance, and

WHEREAS, N.J.S.A. 40A:5-29 allows municipalities to receive donations, bequests and legacies designated for a Police Department; and

WHEREAS, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from the bequest by are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement; and

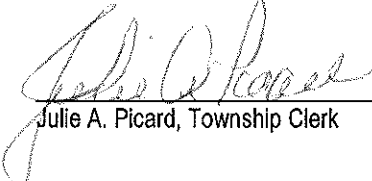
NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey as follows:

1. The Township Council does hereby request permission of the Director of the Division of Local Government Services to establish a dedicated rider account pursuant to N.J.S.A. 40A:4-39 for an account entitled "Community Police/Donations Rider."

2. The Municipal Clerk is hereby directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Services

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
WAREHAM							X
ROY		X	X				
COOMBS			X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on April 6, 2026.

  
Julie A. Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2026-141

Title: RESOLUTION REQUESTING PERMISSION FROM THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES TO ESTABLISH A DEDICATED TRUST BY RIDER ACCOUNT FOR THE SMALL CITIES REVOLVING LOAN PROGRAM PURSUANT TO NJSA 40A:5-29

WHEREAS, N.J.S.A. 40A:4-39 provides that the Director of the Division of Local Government Services may approve the insertion in the budget of certain revenues that are not subject to reasonably accurate estimates in advance, and

WHEREAS, the Township of Lower has established or intends to establish the Small Cities Revolving Loan Program to provide financial assistance in the form of loans to eligible participants, and

WHEREAS, the revenues and repayments generated by this program are restricted in their use to the purposes of the program and are not available for general municipal purposes, and

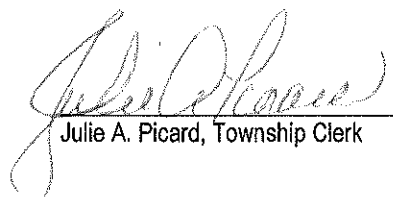
WHEREAS, it is necessary to request approval from the Director of the Division of Local Government Services to establish a Dedication by Rider to account for these funds in accordance with applicable statutes and regulations.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, as follows:

1. The Township of Lower hereby requests permission of the Director of the Division of Local Government Services to establish a Dedication by Rider for the Small Cities Revolving Loan Program pursuant to N.J.S.A. 40A:4-39.
2. The Chief Financial Officer is authorized to set up the necessary trust account(s) to record receipts and disbursements for this program.
3. The Municipal Clerk is directed to forward two certified copies of this resolution to the Director of the Division of Local Government Services.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	✓		✓				
WAREHAM							✓
ROY		✓	✓				
COOMBS			✓				
SIPPEL			✓				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on April 6, 2026.

  
 Julie A. Picard, Township Clerk

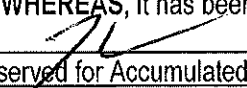
TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2026-142

Title: AUTHORIZING PAY OUT OF TERMINAL LEAVE

WHEREAS, the employee listed below has retired from the Township and is entitled to payment for accumulated vacation, sick and compensatory and personal time; and

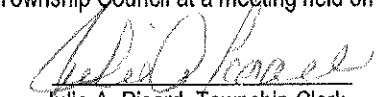
WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

WHEREAS, it has been determined by the Township Treasurer as evidenced by his signature  that adequate funding is available for accumulated time in the dedicated line item "Reserved for Accumulated Absences".

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that a revised payment due to Matthew Vendetta in the amount of \$136.17 is authorized and chargeable to the Reserve for Accumulated Absences.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>				
WAREHAM							<input checked="" type="checkbox"/>
ROY		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>				
COOMBS			<input checked="" type="checkbox"/>				
SIPPEL			<input checked="" type="checkbox"/>				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on April 6, 2026.

  
Julie A. Picard, Township Clerk

Vendetta, Matthew

TOWNSHIP OF LOWER  
RETIREMENT PAYOUT ANALYSIS

DATE:

EMPLOYEE:	Vendetta, Matthew
DATE OF RESIGNATION:	3/19/2026
DATE OF PAYMENT:	
RESOLUTION #:	

Annual Salary:	\$40,495.10
Hourly Rate:	\$22.25
Longevity	\$0.00

TERMINAL LEAVE:			
	Hours	Rate	Total
Comp	0.00	22.25	0.00
Personal	(7.81)	22.25	(173.77)
Sick	0.00	22.25	0.00
Vacation	13.93	22.25	309.94
Other			
<b>Terminal Leave Payout</b>			<b>\$136.17</b>

	(A)	(B)	(C)	(B * C)	(E)	A + D - E	
	Carryover	Annual	12 weeks / 52 weeks	Prorated Time Due	Time Used	Hours to be paid	
Comp	0.00	0.00	0.23		0.00	0.00	
Personal	0.00	28.00	0.23	6.44	14.25	(7.81)	
Sick	0.50	105.00	0.23	24.15	21.00	0.00	N/A
Vacation	2.50	91.00	0.23	20.93	9.50	13.93	
						Days	

Accrual and time used are current to 03/19/26 subject to change if time is used or not currently reported.

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Treasurer's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2026-143

Title: A RESOLUTION AUTHORIZING ADVERTISEMENT OF A NOTICE TO BIDDERS FOR THE PHASE II IMPROVEMENTS AT THE JUDGE NATHANIEL FOSTER HOUSE

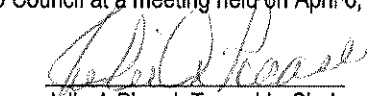
NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that the Township Clerk is hereby authorized to advertise a Notice to Bidders on the Township Website on April 7, 2026.

BE IT FURTHER RESOLVED that the Bid Documents and drawings for the proposed work for the Phase II Improvements at The Judge Nathaniel Foster House are hereby approved and are available through The Lower Township Clerk's Office.

FURTHER RESOLVED that sealed proposals will be received by the Lower Township Clerk's Office, 2600 Bayshore Road, Villas, NJ on Wednesday, May 20, 2026 at 11am prevailing time for the Phase II Improvements at the Judge Nathaniel Foster House

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
WAREHAM							X
ROY		X	X				
COOMBS			X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on April 6, 2026.

  
Julie A Picard, Township Clerk

TOWNSHIP OF LOWER

2600 Bayshore  
Road Villas, New



Incorporated 1798  
(609) 886-2005

**NOTICE TO BIDDER**

**Bid# 2025-16**

**JUDGE NATHANIEL FOSTER HOUSE PHASE II PROJECT**

Notice is hereby given that sealed proposals will be received by the Lower Township Clerk's Office on **Wednesday, May 20, 2026 at 11:00 a.m.** prevailing time at which time the said sealed bids will be publicly opened and read for the following:

**JUDGE NATHANIEL FOSTER HOUSE PHASE II PROJECT**

All bids shall be submitted on the Proposal Form approved for this proposal, or on an exact replica as to wording and punctuation. Copies of such Proposal Form, this advertisement, and the Terms and Specifications may be obtained from the Township Clerk's Office at 2600 Bayshore Road, Villas, NJ or by or email request to [clerk@townshipoflower.org](mailto:clerk@townshipoflower.org). The bidder must absolutely comply with all of the terms of the said documents. All bids must be clearly addressed and mailed or delivered to:

**TOWNSHIP OF LOWER  
Attention: Clerk  
2600 BAYSHORE ROAD  
VILLAS, NJ 08251**

The Township Council reserves the right to reject any or all bids if it deems it is in the best public interest to do so. Bidders are required to comply with the requirements of Public Laws of 1975, Chapter 127, and Affirmative Action Requirements. Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17-27 et seq.

Robert Osborn, QPA  
Purchasing Agent

Adv April 7, 2026

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2026-144

Title: A RESOLUTION APPROVING AN AGREEMENT BETWEEN THE TOWNSHIP OF LOWER AND MICHAEL MAJANE, LOWER TOWNSHIP DEPUTY CHIEF OF POLICE

WHEREAS, extensive negotiations were conducted by the Township Manager and Labor Counsel with Lower Township Deputy Chief of Police Michael Majane; and

WHEREAS, the parties have reached an agreement; and

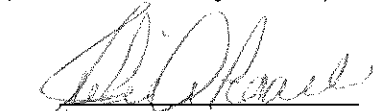
WHEREAS, the Township Manager and Labor Counsel recommend the Township Council's approval of the attached agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the attached Agreement between the Township of Lower and Michael Majane, Lower Township Deputy Chief of Police is hereby approved.

BE IT FURTHER RESOLVED that the Mayor, Township Manager and Township Clerk are hereby authorized and directed to execute the Agreement attached hereto on behalf of the Township.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
WAREHAM							X
ROY		X	X				
COOMBS			X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on April 6, 2026

  
Julie A Picard, Township Clerk

**AGREEMENT BETWEEN**  
**THE TOWNSHIP OF LOWER**  
**AND**  
**MICHAEL MAJANE**  
**THE DEPUTY CHIEF OF POLICE**  
**OF THE TOWNSHIP OF LOWER**

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**EMPLOYMENT CONTRACT BY AND BETWEEN  
THE TOWNSHIP OF LOWER AND THE DEPUTY CHIEF OF POLICE OF  
THE TOWNSHIP OF LOWER**

**THIS AGREEMENT** dated \_\_\_\_\_, 2026 is by and between the **Township of Lower**, a municipal corporation of the County of Cape May, State of New Jersey, (herein after referred to as the "**Township**") and **Michael Majane**, of Del Haven, New Jersey 08251, (herein referred to as "**The Deputy Chief**").

**RECITALS**

WHEREAS, the Township and the Deputy Chief wish to continue this relationship for the foreseeable future upon terms deemed acceptable to both parties;

WHEREAS, the parties further seek to memorialize the terms of this employment relationship in writing; and

**NOW THEREFORE** the parties agree as follows:

**ARTICLE 1**

**EMPLOYMENT:** The Township agrees to employ **Michael Majane** as the Deputy Chief of Police of the Township of Lower Police Department, during good behavior and in accordance with New Jersey State Statute and New Jersey Civil Service Regulations subject to the terms and conditions of employment set forth in this agreement.

**ARTICLE 2**

**MANAGEMENT RIGHTS:** The Township hereby retains and reserves unto itself all powers, rights, authority, duties, and responsibilities conferred upon and invested in it prior to the signing of this agreement, by the laws and constitution of the State of New Jersey and of the United States, except those limited by the specific and expressed terms of this agreement and then only to the extent that such specific and expressed terms hereof are in conformance with the constitution and laws of New Jersey and of the United States.

**ARTICLE 3**

**DUTIES AND RESPONSIBILITIES OF THE DEPUTY CHIEF:** The Deputy Chief shall perform his duties in a diligent manner in conformance with New Jersey State Statutes in compliance with Township ordinances and the regulations and policies established by the New Jersey Attorney General's office. The Deputy Chief shall perform all duties assigned by the Chief of Police

**ARTICLE 4**

**WORK WEEK:** The position of Deputy Chief is a salaried position compensated pursuant to the salary paragraph in this contract.

This shall mean that the Deputy Chief shall dedicate himself to performing his duties without respect to a specific minimum or maximum number of hours worked per day of each week.

However, the Deputy Chief shall work on average a minimum of 40 hours per week. Time requirements for optimal job performance vary based on specific assignments, seasonal demands, or other factors. All parties endorse a policy of flexibility which allows the Deputy Chief to adjust normal working hours as conditions require to include all hours which enable the Deputy Chief to complete routine duties of his office and to perform special duties as assigned, attend meetings as assigned, to work hours as required in order to complete critical work tasks or handle emergency conditions as they arise.

Prior to scheduling any time off, the Deputy Chief shall make every effort to coordinate with the Chief of Police to ensure sufficient leadership is available if/when needed.

**ARTICLE 5**

**SICK LEAVE:** The Deputy Chief shall be entitled to utilize accumulated sick leave as provided for in the then current Township Police Superior Officers' Collective Bargaining Contract.

**ARTICLE 6**

**INJURY LEAVE:** The Deputy Chief shall be entitled to injury leave as provided for in the current Township Police Superior Officers' Collective Bargaining Contract.

**ARTICLE 7**

**FUNERAL LEAVE:** In the event of the death in the Deputy Chief of Police's immediate family, the Deputy Chief of Police shall be given five (5) days leave

with pay for a family member within the State of New Jersey and seven (7) days leave with pay if not within the State of New Jersey.

Immediate family shall mean spouse, sibling, child or grandchild, parent, parent-in-law, daughter-in-law, son-in-law, brother-in-law, and sister-in-law.

**ARTICLE 8**

**VACATION DAYS:** The Deputy Chief shall be entitled to vacation days as provided for in the then current Township Police Superior Officers' Collective Bargaining Contract.

Vacation time carried forward must be used by December 31<sup>st</sup> of the following year.

**ARTICLE 9**

**HOLIDAY TIME:** The Deputy Chief shall be entitled to the same holidays as provided for in the then current Township Police Superior Officers' Collective Bargaining Contract.

**ARTICLE 10**

**PERSONAL DAYS:** The Deputy Chief shall be entitled to the same number of personal days as provided for in the then current Township Police Superior Officers' Collective Bargaining Contract. (Such personal days shall not accumulate from year to year.)

**ARTICLE 11**

**MEDICAL INSURANCE, HEALTH, AND EYE EXAMINATION PLAN:**

1. The Deputy Chief shall have the same medical insurance, health, prescription, dental and eye examination coverage as specified in the then current Township Police Superior Officers' Collective Bargaining Contract.
2. Upon retirement the Deputy Chief of Police shall be entitled to receive retiree health, dental, prescription and eye insurance coverage consistent with the then current Township of Lower Police Superior Officers' Collective Bargaining Contract as of the date of his retirement, as though the Deputy Chief of Police was a retired member of that unit. Upon his death, his spouse will receive health, dental and eye insurance coverage along with the

drug prescription plan as provided for in the then current Township Police Superior Officers' Collective Bargaining Contract as of the date of his retirement, as if the Deputy Chief of Police were still living so long as she does not re-marry.

3. Upon reaching the age of sixty-five (65) years or age or whenever the retired Employee is first eligible for Medicare, the Township shall provide to the Deputy Chief health benefits in accordance with the health benefits provided to retirees age sixty-five (65) or whenever the retired Employee is first eligible for Medicare as provided for in the then current Township Police Superior Officers' Collective Bargaining Contract as of the date of his retirement.

## **ARTICLE 12**

### **CLOTHING ALLOWANCE:**

1. The Deputy Chief of Police shall not receive a clothing allowance.
2. It shall be left to the professional discretion of the Deputy Chief of Police as to when he should wear a formal or informal uniform or plain clothes unless otherwise directed by the Chief of Police.

## **ARTICLE 13**

### **PERSONAL CAR:**

1. Due to the nature of the employment conditions of the Deputy Chief of Police, the Township agrees to supply the Deputy Chief with an unmarked automobile to be used for police work and limited personal use. The make and model of the automobile shall be determined by the Township however, it shall be a full size four door car or SUV and shall be equipped with such safety equipment as needed for police work.
2. There shall be no limit on the use of the vehicle for police work or anything associated with police work, such as attending meetings, in-service training, conferences, and any other traveling needed to carry out the duties of the Deputy Chief.
3. The Township shall pay all expenses for the operation and upkeep of the vehicle such as car insurance, tires, gas, oil changes, etc.
4. The vehicle shall not be used by anyone other than the Deputy Chief of Police except that the Deputy Chief of Police may designate other members of the police department as appropriate, to use the vehicle for a designated police purpose.

**ARTICLE 14**

**COLLEGE CREDITS:**

The Deputy Chief of Police shall no longer be entitled to payment for college credits.

**ARTICLE 15**

**COMPENSATION:**

During the terms of this Agreement the Deputy Chief shall receive the following base wages:

1/1/2026                      \$181,740.79

The Parties agree to meet and discuss in good faith the terms of this contract (90) days prior to the expiration of this Agreement, the terms and contractual obligations for a potential agreement covering the subsequent contract year.

**ARTICLE 16**

**LONGEVITY PAY INCREASES:**

The Deputy Chief of Police is not entitled to Longevity Pay.

**ARTICLE 17**

**RETIREMENT:**

The Deputy Chief shall retain all pension rights under New Jersey Law. Upon retirement, the Deputy Chief shall receive a terminal leave benefit based upon the cash value of accumulated unused sick leave to a maximum of 180 days and subject to any statutory cap or limitation. The Deputy Chief may elect that such payments be made over two (2) budget years prior to the Deputy Chief's 25th year of service and/or retirement date. Just prior to retirement, an Employee shall receive in a lump sum, all unused vacation time which had accumulated in the year of retirement and immediately preceding calendar year, together with all compensatory or other time off due him, or the time off at the Employees' option but, in either case, subject to approval of the Chief of Police and the Township Manager. If the lump sum option is not approved, the Employee shall be paid the amount due in equal monthly installments over a period not to exceed 12 months.

**ARTICLE 18**

**LEGAL DEFENSE:**

1. The Township shall supply the Deputy Chief of Police with necessary legal advice and counsel in the defense of legal claims filed against him in the performance of his duties in accordance with the laws of the State of New Jersey and of the United States. A

selection of an attorney may be made by the Deputy Chief of Police subject to the approval of the Township and such approval shall not be unreasonably withheld by the Township. The Township shall similarly be responsible for indemnification and counsel, in connection with all claims including compensatory and punitive damages for actions filed subsequently to the expiration of this agreement.

2. In the event that the Deputy Chief of Police utilizes counsel other than that supplied by the Township, the fees and costs shall be agreed upon by the attorney and the Township prior to the attorney performing such services.

## **ARTICLE 19**

### **PROFESSIONAL DEVELOPMENT/LAW ENFORCEMENT CONFERENCES**

The Deputy Chief shall be considered to attend and be compensated for his regular salary to attend schools, seminars, conferences, or in-service training conducted or sponsored by the International Association of Chiefs' of Police, the New Jersey State Association of Chiefs' of Police, the New Jersey State Police, the Federal Bureau of Investigation, or any other educational program of a management or supervisory nature provided that the same is approved by the Township Manager in advance. All expenses such as travel, room, food, tuition, special clothing, books, or any other charges connected with these educational programs, must be approved in advance by the Township Manager. The professional development mentioned above will be considered on a case by case basis and in some circumstance approved based on the absence of the Chief. All requests must be approved by the Township Manager.

## **ARTICLE 20**

### **NON-PRECEDENT:**

This contract shall not be interpreted or used as a guide or benchmark for any other employment contract or terms and conditions of any other employee including Collective Bargaining Agreements and shall not be deemed an increase in salary given to all other municipal Officers and employees.

## **ARTICLE 21**

### **CONTINUATION OF BENEFITS NOT COVERED BY THIS AGREEMENT:**

All employment conditions not covered by this agreement shall continue to be governed, controlled, and interpreted by reference to either the Township Ordinances or the then current Township Police Superior Officers' Collective Bargaining Contract however, the parties agree that unless a benefit is

specifically referred to in this agreement, the Deputy Chief will not be entitled to the benefit.

**ARTICLE 22**

**ENTIRE AGREEMENT:**

This agreement represents and incorporates the complete and final understanding between the parties on all issues which form the subject matter of this contract.

**ARTICLE 23**

**SEPARABILITY AND SAVINGS AND APPLICATION:**

If any provision of the Agreement or any application of this Agreement to said employee or group of employees is held to be invalid by operation of law or by a court or other tribunal of competent jurisdiction, such provision shall be inoperative, but all other provisions shall not be affected thereby and shall continue in full force and effect.


**ARTICLE 24**

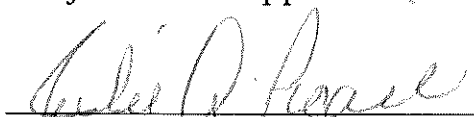
**TERM:** The term of this Agreement shall commence on January 1, 2026 through December 31, 2026, no separation of the Deputy Chief shall occur except under the requirements of the State of New Jersey Statutes and the New Jersey Civil Service Regulations. The terms of this Agreement may only be modified by the mutual consent of the parties.

**IN WITNESS THEREOF**, the parties hereto have caused this document to be properly signed and sealed this 6 day of April, 2026.

BY: Michael Majane  3-23-26  
Michael Majane, Deputy Chief of Police

BY: Michael Laffey  3/24/26  
Michael Laffey, Township Manager

BY:   
Mayor Frank Sippel

BY: Julie Picard   
Julie Picard, Deputy Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2026-145

Title: A RESOLUTION SUPPORTING NEW JERSEY SENATE CONCURRENT RESOLUTION (SCR) NO. 106 (SCUTARI D-22)

WHEREAS, on January 20th, 2026, the New Jersey Department of Environmental Protection (NJDEP) adopted the NJPACT REAL rules, which drastically expands the State's "Flood Hazard Area" by creating a new area known as Climate Adjusted Flood Elevation (CAFE), along with sweeping changes to stormwater management, wetlands conservation, and coastal area protection rules and regulations; and

WHEREAS, on August 5, 2024, the Township Council of the Township of Lower adopted Resolution No. 2024-248, urging the state to take an incremental and targeted approach to the NJPACT REAL Rules, and formally opposed the NJPACT REAL Rules; and

WHEREAS, the Township of Lower continues to be in opposition to the rules as written, and remains alarmed with the long-term consequences the NJPACT REAL rules will inflict on new development, redevelopment, the renovation of existing development, and the impact the rules will have on the working class families of Cape May County; and

WHEREAS, the NJPACT REAL rules fail to address how the new standards will increase the State's cost of living, devalue property, and diminish municipal and county governments' ratable base, which is critical for delivering essential services to those in need; and

WHEREAS, the NJDEP failed to conduct a comprehensive and independent economic analysis of the NJPACT REAL rules to determine how the rules will impact businesses, local governments, critical infrastructure projects, affordable housing, and residents; and

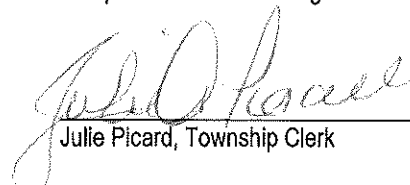
WHEREAS, the NJDEP circumvented the State Legislature by enacting these rules through the Governor's Executive Order and disregarded the opportunity to adopt a more measured, reasonable, and collaborative approach to effectively balance the risks imposed by climate change and sea level rise with the long-term economic and social needs of the Garden State.

NOW THEREFORE, BE IT RESOLVED, that Township Council of the Township of Lower hereby formally supports SCR No. 106 (Scutari D-22), which would determine that the NJPACT REAL Rules are inconsistent with legislative intent.

BE IT FURTHER RESOLVED, that the Township Clerk is directed to send certified copies of this Resolution to the offices of Governor Mikie Sherrill, Senate President Nicholas Scutari, Speaker of the General Assembly Craig Coughlin, and the Office of New Jersey's Legislative District 1 – Senator Testa, Assemblyman Simonsen, and Assemblyman McClellan.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
WAREHAM							
ROY		X	X				
COOMBS			X				
SIPPEL			X				

I, Julie Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on April 6, 2026.

  
Julie Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2026-146

Title: A RESOLUTION SUPPORTING CONGRESSMAN JEFFERSON VAN DREW'S H.R. 7459

**WHEREAS**, following the widespread destruction caused by Hurricane Sandy along the State of New Jersey's coastline, the United States Army Corps of Engineers (USACE) initiated numerous federally authorized shore protection projects throughout the State of New Jersey; and

**WHEREAS**, the current funding mechanisms involving programmatic requests and earmarks provides no certainty for seaside communities regarding consistent scheduling of shoreline stabilization projects; and

**WHEREAS**, the current funding mechanisms inconsistencies produce vulnerable shorelines that threaten lives, property, and the tourism, the primary economic driver in Cape May County; and

**WHEREAS**, the inconsistency in funding shoreline stabilization projects causes unnecessary funding problems when beach fills are missed and elevates costs of future beach fills, needlessly stressing municipal budgets

**WHEREAS**, in the FY2025 federal budget, beach nourishment efforts were not funded, leaving many beachfront municipalities in Cape May County without a scheduled renourishment project; and

**WHEREAS**, Cape May County's beaches are critical economic, environmental, and public safety assets that support tourism, protect property values, and provide resilience against coastal erosion and storm impacts; and

**WHEREAS**, the Township Council of the Township of Lower recognizes the urgent need for sustainable, long-term solutions to address coastal erosion and supports collaborative efforts with federal, state, and local partners to advance such initiatives; and

**WHEREAS**, Congressman Jefferson Van Drew introduced H.R. 7459, known as the "Coastal Trust Fund Act," to the United States House of Representatives; and

**WHEREAS**, H.R. 7459 establishes a trust fund to be known as the "Coastal Storm Risk Management Trust Fund" to obligate the Federal share of the costs of construction, operation, maintenance, repair, rehabilitation, and periodic nourishment of coastal storm risk management projects; and

**WHEREAS**, in H.R. 7459, provides that the Treasury of the United States shall credit the trust fund \$1,000,000,000 every fiscal year to support beach nourishment and related coastal storm risk management activities; and

**WHEREAS**, the Coastal Trust Fund Act alleviates coastal communities from competing for, and queuing up for limited federal funding if and when it becomes available

**WHEREAS**, the Coastal Trust Fund Act eliminates inconsistency in shoreline stabilization projects, permitting coastal communities to plan for cost shares in regularly scheduled beach fills, and plan interim measures in between these beach fill project

**WHEREAS**, additionally, every two (2) years, the United States Congress reviews and authorizes the Water Resources Development Act (WRDA), which authorizes the U.S. Army Corps of Engineers Civil Works projects to improve the nation's ports and harbors, the inland waterway navigation network, flood and storm protections, and other water resources infrastructure; and

**NOW THEREFORE, BE IT RESOLVED**, that Township Council of the Township of Lower as follows:

1. The Township Council of the Township of Lower fully support Congressman Van Drew's continued

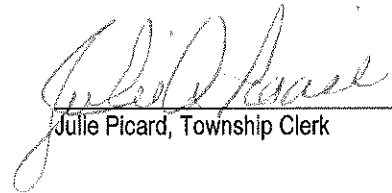
efforts to secure federal funding and implement stable beach replenishment projects to protect and restore our coastline.

2. The Township Council of the Township of Lower hereby endorse H.R. 7459, the Coastal Trust Fund Act, and urge its adoption to become legislation

**BE IT FURTHER RESOLVED**, that the Township Clerk is directed to send certified copies of this Resolution to the offices of Congressman Van Drew, Senator Booker, and Senator Kim for their review, consideration, and support.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
WAREHAM							X
ROY		X	X				
COOMBS			X				
SIPPEL			X				

I, Julie Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on April 6, 2026.

  
Julie Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2026-147

Title: **A RESOLUTION ESTABLISHING PARKING METER/PAID PARKING ZONE RATES, TIME LIMITS, PAYMENT METHODS, AND RELATED OPERATIONAL DETAILS**

**WHEREAS**, the Township Council of the Township of Lower has adopted Article IV of Chapter 7 of the Code of the Township of Lower establishing and regulating paid parking zones and parking meters; and

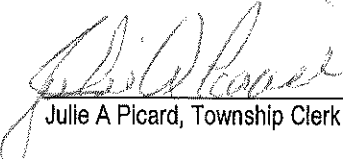
**WHEREAS**, in accordance with § 7-31 of the Township Code, the Township Council of the Township of Lower is authorized to establish, by Resolution, and adjust from time to time, hourly parking rates and/or flat rates, maximum parking time limits, accepted methods of payment, and other operational details for each Paid Parking Zone and/or Parking Meter; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Lower, County of Cape May, State of New Jersey as follows:

1. Pursuant to Chapter 7, Article IV, § 7-31 of the Code of the Township of Lower, the hourly parking rate for all Paid Parking Meters and Parking Zones established under § 7-29 shall be \$2.80 per hour, inclusive of administrative fees imposed by ParkMobile, unless and until otherwise amended by subsequent resolution of the Township Council.
2. Payment for parking at all Parking Meters and within all Paid Parking Zones shall be made through the ParkMobile mobile payment application, as authorized by the Township. Motorists parking at Parking Meters or within a Paid Parking Zone shall be required to comply with all instructions posted on signage and/or otherwise provided by the Township regarding use of the ParkMobile application, including the entry of any required zone number, license plate information, parking duration, and any other information necessary to complete a valid parking transaction.
3. The hourly rate established by this Resolution shall apply annually from May 15 through September 15, daily, between the hours of 8:00 a.m. and 10:00 p.m., unless amended by subsequent resolution of the Township Council or otherwise modified pursuant to a temporary special regulation lawfully established by the Township.
4. Except as expressly modified herein, all remaining terms, conditions, requirements, and regulations set forth in Chapter 7, Article IV of the Code of the Township of Lower shall remain in full force and effect and shall apply to the Paid Parking Meters and Paid Parking Zones governed by this Resolution.
5. This Resolution shall take effect immediately upon adoption.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
WAREHAM							X
ROY		X	X				
COOMBS			X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on April 6, 2026.

  
 Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2026-148

Title: REAPPOINTMENT TO THE RECREATION ADVISORY BOARD

WHEAEAS, JoAnn McLaughlin's term on the Recreation Advisory Board has expired, and a request has been received from JoAnn McLaughlin to be re-appointed to the board; and


WHEREAS, Council has reviewed the applications currently on file in the Clerk's office.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following appointment be made:

<u>NAME</u>	<u>TYPE</u>	<u>TERM EXP</u>
JoAnn McLaughlin	Regular Member	April, 2029

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
WAREHAM							X
ROY		X	X				
COOMBS			X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on April 6, 2026

  
Julie A Picard, Township Clerk

FOR TOWNSHIP USE ONLY

Res. #

Board/Comm/ Auth.

Term Exp.

Replaced

or Reappointed

TOWNSHIP OF LOWER  
CITIZEN LEADERSHIP FORM

NAME

Johann McLaughlin

CITY AND STATE

Cape May NJ

YEARS OF RESIDENCY IN TOWNSHIP

28

OCCUPATION

Teacher/ High School Coach

Please number in order of preference which ones you wish to be considered for.

- Cable Television Advisory Board
- Environmental Commission
- Historic Preservation Commission
- Citizen Advisory Board

- Municipal Utilities Authority
- Planning Board
- Recreation Advisory Board
- Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

Masters School Administrator

Rec Advisory Board Member last 3 years

6<sup>th</sup> Grade Teacher. 9 years

LCMR Head Girls Lacrosse & Assistant Field Hockey 7 years

Date: 3/29

Signature: Johann McLaughlin

(VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

\*PERSONAL INFORMATION NOT SUBJECT TO PUBLIC DISCLOSURE

Address of Residence \_\_\_\_\_ Email \_\_\_\_\_

Primary Phone Number \_\_\_\_\_ Work Phone Number \_\_\_\_\_

\*The information in this section is considered personal information, and is therefore deemed confidential for the purpose of P.L.1963, c.73 (C.47:1A-1 et seq.) and P.L. 2001, c.404 (C.47:1A-5 et al.).

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2026-149

Title: APPROVAL FOR ROADSIDE SOLICITATION BY VILLAS VOLUNTEER FIRE COMPANY, INC.

WHEREAS, the Villas Volunteer Fire Company, Inc. has requested permission to solicit contributions from the public on Bayshore Road in front of the Fire Company, between Georgia Avenue and East Wilde Avenue; and

WHEREAS, the Lower Township Board of Fire Commissioners have provided the required Certificate of Insurance, and

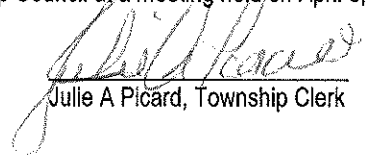
WHEREAS, the Villas Volunteer Fire Company has received permission from the County of Cape May to close the street.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the application for the Solicitation of funds on County Roads #603 (Bayshore Road) in front of the fire company be and is hereby approved for **May 23, July 5 and September 5, 2026, with rain dates, if necessary, the following day.**

BE IT FURTHER RESOLVED that pursuant to Public Law 1997, C. 82 which provides that the Township "shall not be liable in any civil action for damages for property damage or personal injury resulting from a motor vehicle accident arising out of or in the course of roadway solicitations for the purpose of soliciting contributions, conducted by charitable organizations...".

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
WAREHAM							X
ROY		X	X				
COOMBS			X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on April 6, 2026

  
Julie A. Picard, Township Clerk



## Villas Volunteer Fire Company

1619 Bayshore Rd Villas New Jersey 08251  
(609) 886-1611  
villasfire@comcast.net

**Steve Bolton**  
President

**Kelvin Ashbridge**  
Vice President

**Athena Jordan**  
Secretary

**Mike Brannon**  
Treasurer

January 5, 2026

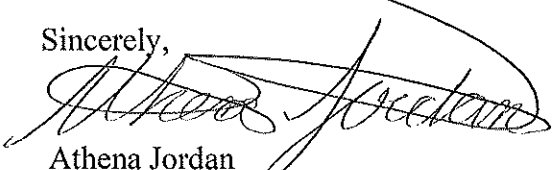
To: Board of Chosen Freeholder  
4 Moore Road  
Cape May Court House, NJ 08210

Lower Township Council Member  
2600 Bayshore Road  
Villas, NJ 08251

Dear Sir or Madam:

The Villas Fire Company is requesting permission to conduct our annual fundraising Street Drive events on May 23<sup>rd</sup>, 2026, July 5<sup>th</sup>, 2026, and September 5<sup>th</sup>, 2026 on Bayshore Road in front of our fire station between Georgia Avenue and East Wilde Avenue. In the event of rain, we would like to have rain dates for the days immediately following the designated dates previously stated.

Sincerely,

  
Athena Jordan  
Secretary

**BOARD OF COUNTY COMMISSIONERS  
CAPE MAY COUNTY, NEW JERSEY  
RESOLUTION**

No. 60-26

**RESOLUTION PERMITTING VILLAS VOLUNTEER FIRE COMPANY  
TO SOLICIT CONTRIBUTIONS ALONG BAYSHORE ROAD (CR603)  
IN THE TOWNSHIP OF LOWER**

**WHEREAS**, the Board of County Commissioners of the County of Cape May (hereinafter "Board") has received a written request from the Villas Volunteer Fire Company for permission to solicit financial contributions from the public in front of the firehouse on Bayshore Road (County Road No. 603) in Lower Township on various dates throughout the summer, May 23, July 5, and September 5, 2026 with rain dates on May 24, July 6 and September 6, 2026; and

**WHEREAS**, the Board has reviewed Lower Township Ordinance No. 97-36 (as adopted on November 17, 1997) establishing municipal policy regarding roadway solicitations by qualified charitable organizations; and

**WHEREAS**, Public Law 1997, c. 82 (which became effective on August 1, 1997) prescribes that a municipal Ordinance so recognizing a charitable organization for this purpose must be accompanied by approval from this Board wherever the proposed location of the solicitation is on any county highway or intersection of a county highway; and

**WHEREAS**, the said statute declares that this Board "shall not unreasonably withhold approval" of duly filed requests for authorization which otherwise comport with the requirements of law; and

**WHEREAS**, this request by the Villas Volunteer Fire Company has been reviewed by the Cape May County Engineer who has interposed conditions or requirements as specified hereinbelow; and

**WHEREAS**, Public Law 1997, c. 82 provides in relevant part that the County "shall not be liable in any civil action for damages for property damage or personal injury resulting from a motor vehicle accident arising out of or in the course of roadway solicitations for the purpose of soliciting contributions, conducted by charitable organizations....".

**BOARD OF COUNTY COMMISSIONERS  
CAPE MAY COUNTY, NEW JERSEY  
RESOLUTION**

No. 60-26

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of the County of Cape May, that:

1. The above recitals are incorporated herein by reference as if repeated at length.
2. Permission is hereby granted, pursuant to the terms of P.L. 1997, c. 82 and in consideration of the civil immunity provisions contained therein, for the Villas Volunteer Fire Company to solicit financial contributions from the public in front of the firehouse at 1619 Bayshore Road (County Road No. 603) in Lower Township on various dates throughout the summer months subject to the following condition(s):
  - a. the within-named charitable organization must comply in every respect with the requirements of Lower Township Ordinance No. 97-36 prior to undertaking the referenced roadway solicitation activity; and
  - b. the within-named charitable organization has provided proof of liability insurance in amounts and with coverages satisfactory to the Board and specifically naming the County of Cape May as *ADDITIONAL INSURED* for any and all claims arising out of requested roadway solicitations.
  - c. the within-named charitable organization must install advance warning signs in accordance with the standards in the latest edition of the Manual on Uniform Traffic Control Devices.

STATEMENT

*This Resolution permits fire company volunteers to hold "coin drops" on various dates throughout the summer to obtain public contributions which help offset operational expenses.*

cc: Villas Volunteer Fire Company  
Township of Lower  
Lower Township Police  
File: Roads subfile

STATE OF NEW JERSEY} ss.:  
COUNTY OF CAPE MAY}

I, Kevin Lare, Clerk of the Board of County Commissioners of the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Board at a meeting duly held on the 27<sup>th</sup> day of

January 2026.

Signed, *Kevin Lare*  
Clerk of the Board /cc

RECORD OF VOTE						
Commissioners	Ayes	Nays	Abstain	Absent	Moved	Second
Mr. Barr	✓				✓	
Mr. Bulakowski				✓		
Ms. Collette	✓					✓
Mr. Morey	✓					
Mr. Desiderio	✓					

✓ - Indicates Vote Moved-Resolution Offered Second-Resolution Seconded



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
04/02/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Brown & Brown Metro, LLC 10 Lake Center Drive Suite 310 Marlton NJ 08053	<b>CONTACT NAME:</b> Kathy Teall CISR <b>PHONE (A/C, No, Ext):</b> (856) 552-6330 <b>E-MAIL ADDRESS:</b> Kathy.Teall@bbrown.com	<b>FAX (A/C, No):</b> (856) 840-8484
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> Lower Township BOFC P.O. Box 1 Villas NJ 08251	<b>INSURER A:</b> National Union Fire Insurance Company of Pittsburgh, Pa.	<b>NAIC #</b> 19445
	<b>INSURER B:</b>	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

**COVERAGES**                      **CERTIFICATE NUMBER:** 25-26 Master                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			VFNU-TR-0020887-05	09/21/2025	09/21/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ Included MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 10,000,000 PRODUCTS - COMP/OP AGG \$ 10,000,000
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/>			VFNU-TR-0020887-05	09/21/2025	09/21/2026	COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ 1,000,000 BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0			VFNU-TR-0020887-05	09/21/2025	09/21/2026	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 2,000,000
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE    OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES** (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Township of Lower is included as Additional Insured if required by written contract on the captioned General Liability policies as per the attached endorsements to the extent provided therein.

<b>CERTIFICATE HOLDER</b> Township of Lower 2600 Bayshore Rd Villas NJ 08260	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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## Additional Named Insureds

### Other Named Insureds

Villas Volunteer Fire Company

Insured Multiple Names

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2026-150

Title: AUTHORIZATION FOR THE PAYOUT OF ACCUMULATED SICK TIME

WHEREAS, the employee listed below has accrued sick time due from the Township and has requested payment for this time; and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

WHEREAS, it has been determined by the Township Treasurer as evidenced by his signature [Signature] that adequate funding is available for such payment in the current budget for Salaries and Wages.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that payment to Gary Douglass in the amount of \$ 28,399.58 is authorized and chargeable to the Reserve for Accumulated Absences.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
WAREHAM							X
ROY		X	X				
COOMBS			X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on April 6, 2026.

[Signature]  
Julie A Picard, Township Clerk

April 1, 2026  
10:19 AM

Lower Township  
Payroll Register Report by Dept Id/Emp Id for Check Date: 04/01/26

Page No: 7

Final Totals	1 Checks to be Printed 0 Checks Voided since Last Payroll	0 Regular 0 Regular	0 Vacation 0 Vacation	1 Manual 0 Manual	0 Other 0 Other	0 Interim 0 Interim	0 Overtime 0 Overtime	0 Special 0 Special	0 Adjustment 0 Adjustment
Totals:	This Payroll	YTD Beg	This Payroll	Void	Net	YTD End	This Payroll Direct Deposit		
	Gross:	3,458,419.89	28,399.58	0.00	28,399.58	3,486,819.47	Payroll Direct Deposit:	0.00	
Regular Pay:	0.00 *Fwt Wages:	2,859,729.16	5,599.27	0.00	5,599.27	2,865,328.43	Deduction Direct Deposit:	0.00	
Overtime Pay:	0.00 Soc Sec:	213,337.35	1,773.15	0.00	1,773.15	215,110.50	Total Direct Deposit:	0.00	
Vacation Pay:	0.00 Medicare:	49,893.15	414.69	0.00	414.69	50,307.84			
Holiday Pay:	0.00 Adt Med Tax:	0.00	0.00	0.00	0.00	0.00			
Sick Pay:	0.00 Fwt:	319,119.53	888.99	0.00	888.99	320,008.52	Code 98 Exempt Fwt Wages:	0.00	
Special Pay:	0.00 Swt:	136,774.61	2,146.79	0.00	2,146.79	138,921.40	Code 98 Exempt Swt Wages:	0.00	
Admin Pay:	0.00 Cwt:	0.00	0.00	0.00	0.00	0.00			
Comp Pay:	0.00 Owt:	0.00	0.00	0.00	0.00	0.00	*Code 98 Employees are excluded from the	Fwt Wages on this Report.	
Other Pay:	0.00 SUI:	12,947.21	9.19	0.00	9.19	12,956.40			
	HLTH:	0.00	0.00	0.00	0.00	0.00			
	WRKF:	1,438.75	1.02	0.00	1.02	1,439.77			
	SDI:	6,450.28	53.96	0.00	53.96	6,504.24			
	FLI:	7,808.04	65.32	0.00	65.32	7,873.36			
	Total Other Tax:	28,644.28	129.49	0.00	129.49	28,773.77			
	Bef Tax Ded:	558,871.99	23,000.00	0.00	23,000.00	581,871.99			
	Aft Tax Ded:	147,749.36	0.00	0.00	0.00	147,749.36			
	Net:	2,004,029.62	46.47	0.00	46.47	2,004,076.09			
Employer Liability Totals:	Soc Sec:	213,337.35	1,773.15	0.00	1,773.15	215,110.50	Employee + Employer Soc Sec:	3,546.30	
	Medicare:	49,893.15	414.69	0.00	414.69	50,307.84	Employee + Employer Med:	829.38	
	Owt:	0.00	0.00	0.00	0.00	0.00	Fwt:	888.99	
	SUI:	0.00	0.00	0.00	0.00	0.00	Total Soc Sec, Med + Fwt:	5,264.67	
	HLTH:	0.00	0.00	0.00	0.00	0.00			
	WRKF:	0.00	0.00	0.00	0.00	0.00			
	SDI:	3,382.36	2.43	0.00	2.43	3,384.79			
	FLI:	0.00	0.00	0.00	0.00	0.00			
	Total Other Tax:	3,382.36	2.43	0.00	2.43	3,384.79			
	Fwt:	0.00	0.00	0.00	0.00	0.00			
	Employer Liability Earning Codes:	407.83	0.00	0.00	0.00	407.83	NOTE: Ytd Totals include ALL Employees	for the Current Payroll Year.	
	Total Employer Liabilities:	267,020.69	2,190.27	0.00	2,190.27	269,210.96			
Total Gross + Employer Liabilities:		3,725,440.58	30,589.85	0.00	30,589.85	3,756,030.43			

Gary Douglass  
404 Hours

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2026-151

Title: **A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF LOWER EVIDENCING LOCAL SUPPORT FOR THE APPLICATION OF GREENCOAST DISPENSARY, LLC SEEKING A CLASS 5 CANNABIS RETAIL LICENSE FROM THE NEW JERSEY CANNABIS REGULATORY COMMISSION**

**WHEREAS**, on February 22, 2021, New Jersey Governor Philip Murphy signed the "New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act" (the "Act"), N.J.S.A. 24:61-1 et seq., into law effectively legalizing marijuana throughout the State of New Jersey; and

**WHEREAS**, the Act legalized the recreational use of marijuana and established a comprehensive regulatory and licensing scheme for the creation of a commercial cannabis industry within the State of New Jersey, and specifically created six (6) distinct classes of commercial cannabis licenses related to cultivating, manufacturing, distributing, wholesaling, delivery, and retail uses; and

**WHEREAS**, on July 6, 2021, the Township Council of the Township of Lower adopted Ordinance No. 2021-13 which amended Chapter 400, Land Development, of the Code of the Township of Lower and authorized the issuance of no more than two (2) Class 5 Cannabis Retail Licenses and no more than two (2) Class 6 Cannabis Delivery Licenses to operate within the Township's GB-1 and I zoning districts; and

**WHEREAS**, on November 15, 2021, the Township Council adopted Ordinance No. 2021-21, which amended Chapter 400, Land Development, of the Code of the Township of Lower to expand the permitted zones in which Class 5 Cannabis Retail Licenses and Class 6 Cannabis Delivery Licenses are permitted to include the MD-2 (Marine Development/Commercial) zone; and

**WHEREAS**, on January 4, 2023, the Township Council adopted Ordinance No. 2022-15, which enacted revisions to the GB-1 zone and the conditions associated with Class 5 Cannabis Retail Licenses and Class 6 Cannabis Delivery Licenses in order to establish an overlay zoning district to ensure that these uses are confined to specific areas of the GB-1 zone; and

**WHEREAS**, on February 6, 2026, GreenCoast Dispensary, LLC submitted an application to the Township of Lower proposing a Class 5 Cannabis Retail Store at 3860 Bayshore Road, Unit 8, North Cape May, New Jersey 08204, a/k/a Block 690, Lot 1.01, and requested that the Township of Lower adopt a Resolution evidencing local support; and

**WHEREAS**, GreenCoast Dispensary, LLC has provided evidence that it received a Conditional Class 5 Cannabis Retail License from the New Jersey Cannabis Regulatory Commission on April 25, 2025, and evidence that the Cannabis Regulatory Commission has extended that conditional license through October 19, 2026; and

**WHEREAS**, the Township of Lower's Zoning Office issued a Zoning Permit to GreenCoast Dispensary, LLC on March 16, 2026, confirming the suitability of and compliance with all applicable zoning regulations associated with the Cannabis Retail Store proposed to be operated at 3860 Bayshore Road, Unit 8, North Cape May, New Jersey 08204, a/k/a Block 690, Lot 1.01; and

**WHEREAS**, pursuant to Ordinance No. 2021-13, the total number of Class 5 Cannabis Retail Licenses within the Township of Lower shall not exceed two (2) licenses; and

**WHEREAS**, as of the date of this Resolution, there is currently one (1) entity that has received a municipal license to operate a Class 5 Cannabis Retail Business within the Township of Lower, and there is one (1) remaining municipal cannabis retail license available; and

**WHEREAS**, on December 10, 2021, the New Jersey Cannabis Regulatory Commission issued guidance to the State's municipalities, in which it stated the following:

Municipalities that limit the number of cannabis businesses allowed to operate within the municipal borders should not issue letters or resolutions of support in excess of the number of cannabis businesses allowed to operate within the borders unless such letters or resolutions of support specify that license applicants that receive Commission approval first in time shall be deemed approved by the municipality until the local license limit is reached.

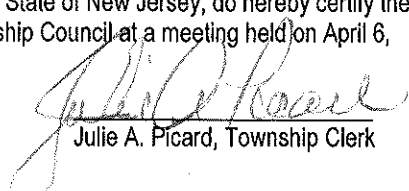
**WHEREAS**, the Township of Lower has issued Resolutions evidencing local support for other Class 5 Cannabis Retail Businesses, and may issue additional Resolutions in the future, but it asserts that, pursuant to guidance issued by the New Jersey Cannabis Regulatory Commission, license applicants that receive Commission approval first in time shall be deemed approved by the Township until the local license limit of two (2) Class 5 Cannabis Retail Businesses is reached;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that:

1. The recitals set forth above are incorporated herein as if restated in full.
2. The Township Council of the Township of Lower finds that GreenCoast Dispensary, LLC has submitted a complete Cannabis Business License Application evidencing that it is ready, willing, and able to operate a Class 5 Cannabis Retail Business within the Township, and this Resolution is intended to serve as evidence of local support for GreenCoast Dispensary, LLC's Class 5 state license application.
3. The Township Council of the Township of Lower has determined that the New Jersey Cannabis Regulatory Commission's approval of the Class 5 Cannabis License Application filed by GreenCoast Dispensary, LLC would not exceed the municipal license limit of two (2) Class 5 Cannabis Retail Licenses.
4. The Township Council of the Township of Lower has determined that cannabis license applicants that receive Cannabis Regulatory Commission approval first in time shall be deemed approved by the Township until the local license limit is reached.
5. The proposed location of GreenCoast Dispensary, LLC's Class 5 Cannabis Business, 3860 Bayshore Road, Unit 8, North Cape May, New Jersey 08204, a/k/a Block 690, Lot 1.01, is in compliance with the Township's Zoning Ordinance and Cannabis Regulations as evidenced by the March 16, 2026 Zoning Permit, and the Township Council of the Township of Lower hereby determines that the aforementioned location is appropriate and suitable for the operation of a Class 5 Cannabis Retail Business.
6. Nothing in this Resolution shall prohibit the Township of Lower from issuing additional Resolutions evidencing municipal support for other applicants, to the extent permissible under guidance and regulations promulgated by the New Jersey Cannabis Regulatory Commission.
7. A certified copy of this Resolution shall be provided to GreenCoast Dispensary, LLC upon adoption.
8. This Resolution shall take effect immediately.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	✗		✗				✗
WAREHAM							
ROY		✗	✗				
COOMBS			✗				
SIPPEL			✗				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on April 6, 2026.

  
 Julie A. Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2026-152

Title: **A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF LOWER EVIDENCING LOCAL SUPPORT FOR THE APPLICATION OF LT RETAIL, LLC SEEKING A CLASS 5 CANNABIS RETAIL LICENSE FROM THE NEW JERSEY CANNABIS REGULATORY COMMISSION**

**WHEREAS**, on February 22, 2021, New Jersey Governor Philip Murphy signed the "New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act" (the "Act"), N.J.S.A. 24:61-1 et seq., into law effectively legalizing marijuana throughout the State of New Jersey; and

**WHEREAS**, the Act legalized the recreational use of marijuana and established a comprehensive regulatory and licensing scheme for the creation of a commercial cannabis industry within the State of New Jersey, and specifically created six (6) distinct classes of commercial cannabis licenses related to cultivating, manufacturing, distributing, wholesaling, delivery, and retail uses; and

**WHEREAS**, on July 6, 2021, the Township Council of the Township of Lower adopted Ordinance No. 2021-13 which amended Chapter 400, Land Development, of the Code of the Township of Lower and authorized the issuance of no more than two (2) Class 5 Cannabis Retail Licenses and no more than two (2) Class 6 Cannabis Delivery Licenses to operate within the Township's GB-1 and I zoning districts; and

**WHEREAS**, on November 15, 2021, the Township Council adopted Ordinance No. 2021-21, which amended Chapter 400, Land Development, of the Code of the Township of Lower to expand the permitted zones in which Class 5 Cannabis Retail Licenses and Class 6 Cannabis Delivery Licenses are permitted to include the MD-2 (Marine Development/Commercial) zone; and

**WHEREAS**, on January 4, 2023, the Township Council adopted Ordinance No. 2022-15, which enacted revisions to the GB-1 zone and the conditions associated with Class 5 Cannabis Retail Licenses and Class 6 Cannabis Delivery Licenses in order to establish an overlay zoning district to ensure that these uses are confined to specific areas of the GB-1 zone; and

**WHEREAS**, on March 6, 2026, LT Retail, LLC submitted an application to the Township of Lower proposing a Class 5 Cannabis Retail Store at 3845 Bayshore Road, #1, North Cape May, New Jersey 08204, a/k/a Block 741.01, Lot 28.01, and requested that the Township of Lower adopt a Resolution evidencing local support; and

**WHEREAS**, LT Retail, LLC has provided evidence that it received a Conditional Class 5 Cannabis Retail License from the New Jersey Cannabis Regulatory Commission on March 19, 2026; and

**WHEREAS**, the Township of Lower's Zoning Office issued a Zoning Permit to LT Retail, LLC on March 16, 2026, confirming the suitability of and compliance with all applicable zoning regulations associated with the Cannabis Retail Store proposed to be operated at 3845 Bayshore Road, #1, North Cape May, New Jersey 08204, a/k/a Block 741.01, Lot 28.01; and

**WHEREAS**, pursuant to Ordinance No. 2021-13, the total number of Class 5 Cannabis Retail Licenses within the Township of Lower shall not exceed two (2) licenses; and

**WHEREAS**, as of the date of this Resolution, there is currently one (1) entity that has received a municipal license to operate a Class 5 Cannabis Retail Business within the Township of Lower, and there is one (1) remaining municipal cannabis retail license available; and

**WHEREAS**, on December 10, 2021, the New Jersey Cannabis Regulatory Commission issued guidance to the State's municipalities, in which it stated the following:

Municipalities that limit the number of cannabis businesses allowed to operate within the municipal borders should not issue letters or resolutions of support in excess of the number of cannabis

businesses allowed to operate within the borders unless such letters or resolutions of support specify that license applicants that receive Commission approval first in time shall be deemed approved by the municipality until the local license limit is reached.

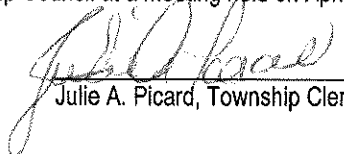
**WHEREAS**, the Township of Lower has issued Resolutions evidencing local support for other Class 5 Cannabis Retail Businesses, and may issue additional Resolutions in the future, but it asserts that, pursuant to guidance issued by the New Jersey Cannabis Regulatory Commission, license applicants that receive Commission approval first in time shall be deemed approved by the Township until the local license limit of two (2) Class 5 Cannabis Retail Businesses is reached;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that:

1. The recitals set forth above are incorporated herein as if restated in full.
2. The Township Council of the Township of Lower finds that LT Retail, LLC has submitted a complete Cannabis Business License Application evidencing that it is ready, willing, and able to operate a Class 5 Cannabis Retail Business within the Township, and this Resolution is intended to serve as evidence of local support for LT Retail, LLC's Class 5 state license application.
3. The Township Council of the Township of Lower has determined that the New Jersey Cannabis Regulatory Commission's approval of the Class 5 Cannabis License Application filed by LT Retail, LLC would not exceed the municipal license limit of two (2) Class 5 Cannabis Retail Licenses.
4. The Township Council of the Township of Lower has determined that cannabis license applicants that receive Cannabis Regulatory Commission approval first in time shall be deemed approved by the Township until the local license limit is reached.
5. The proposed location of LT Retail, LLC's Class 5 Cannabis Business, 3845 Bayshore Road, #1, North Cape May, New Jersey 08204, a/k/a Block 741.01, Lot 28.01, is in compliance with the Township's Zoning Ordinance and Cannabis Regulations as evidenced by the March 16, 2026 Zoning Permit, and the Township Council of the Township of Lower hereby determines that the aforementioned location is appropriate and suitable for the operation of a Class 5 Cannabis Retail Business.
6. Nothing in this Resolution shall prohibit the Township of Lower from issuing additional Resolutions evidencing municipal support for other applicants, to the extent permissible under guidance and regulations promulgated by the New Jersey Cannabis Regulatory Commission.
7. A certified copy of this Resolution shall be provided to LT Retail, LLC upon adoption.
8. This Resolution shall take effect immediately.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	+		+				
WAREHAM							+
ROY		+	+				
COOMBS			+				
SIPPEL			+				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on April 6, 2026.

  
 Julie A. Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTIUN #2026-153

Title: REAPPOINTMENT TO THE HISTORIC PRESERVATION COMMISSION

WHEREAS, Robert Heinly's term on the Historic Preservation Commission has expired and he has requested reappointment to the board; and

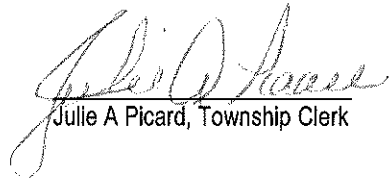
WHEREAS, Council has reviewed the applications currently on file in the Clerk's office.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following re-appointment be made:

<u>NAME</u>	<u>TYPE</u>	<u>TERM EXP</u>
Robert Heinly	Alt/Class C	April, 2028

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	+		+			
WAREHAM						+
ROY		+	+			
COOMBS			+			
SIPPEL			+			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on April 6, 2026.

  
Julie A Picard, Township Clerk

FOR TOWNSHIP USE ONLY

Res. # \_\_\_\_\_ Board/Comm./Auth. \_\_\_\_\_

Term Exp. \_\_\_\_\_ Replaced \_\_\_\_\_ or Reappointed \_\_\_\_\_

TOWNSHIP OF LOWER  
CITIZEN LEADERSHIP FORM

NAME Dr. Robert H. ...

CITY AND STATE CAPE MAY BOARD

YEARS OF RESIDENCY IN TOWNSHIP 27 OCCUPATION MANAGER RETIRED  
BUT INTER CONTRIBUTION

Please number in order of preference which ones you wish to be considered for.

- |  |  |
|--|--|
| <input type="checkbox"/> Cable Television Advisory Board             | <input type="checkbox"/> Municipal Utilities Authority |
| <input checked="" type="checkbox"/> Environmental Commission         | <input type="checkbox"/> Planning Board                |
| <input checked="" type="checkbox"/> Historic Preservation Commission | <input type="checkbox"/> Recreation Advisory Board     |
| <input checked="" type="checkbox"/> Citizen Advisory Board           | <input type="checkbox"/> Zoning Board of Adjustment    |

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority; board or commission you have listed above.

I hold 2 DOCTORATES: EDUCATION + CORPORATE

FOR MANY YEARS I SERVED DELCO PA

GOVT AND SERVED ON MANY BOARDS

Date: 7/29/76 Signature: Robert H. ... (VALID FOR ONE YEAR FROM DATE OF RECEIPT)

**Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251**

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTIUN #2026-154

Title: APPOINTMENT TO THE HISTORIC PRESERVATION COMMISSION

WHEREAS, there currently exists a vacancy on the Historic Preservation Commission; and

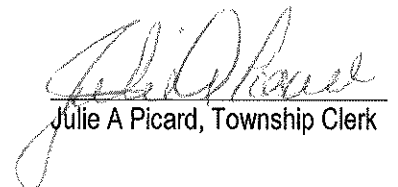
WHEREAS, Council has reviewed the applications currently on file in the Clerk's Office.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following appointment be made:

<u>NAME</u>	<u>TYPE</u>	<u>CLASS</u>	<u>TERM EXP</u>
Scott Hinkle	Alternate	Class C	April, 2028

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>			
WAREHAM						<input checked="" type="checkbox"/>
ROY		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			
COOMBS			<input checked="" type="checkbox"/>			
SIPPEL			<input checked="" type="checkbox"/>			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on April 6, 2026

  
Julie A Picard, Township Clerk

**FOR TOWNSHIP USE ONLY**

Res. # \_\_\_\_\_ Board/Comm./Auth. \_\_\_\_\_

Term Exp. \_\_\_\_\_ Replaced \_\_\_\_\_ or Reappointed \_\_\_\_\_

**TOWNSHIP OF LOWER  
CITIZEN LEADERSHIP FORM**

*Rec'd  
3/2/26 ja*

**NAME** Scott Hinkle

**CITY AND STATE** North Cape May, NJ

**YEARS OF RESIDENCY IN TOWNSHIP** 28 **OCCUPATION** Retired

Please number in order of preference which ones you wish to be considered for.

- |  |  |
|--|--|
| <input type="checkbox"/> Cable Television Advisory Board             | <input type="checkbox"/> Municipal Utilities Authority |
| <input type="checkbox"/> Environmental Commission                    | <input type="checkbox"/> Planning Board                |
| <input checked="" type="checkbox"/> Historic Preservation Commission | <input type="checkbox"/> Recreation Advisory Board     |
| <input type="checkbox"/> Citizen Advisory Board                      | <input type="checkbox"/> Zoning Board of Adjustment    |

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

BA Sociology, Eastern College, 1982  
18 years as a remodeling contractor with work on a number of historic structures  
in Cape May.

Date: 3/1/2026 Signature: \_\_\_\_\_ (VALID FOR ONE YEAR FROM DATE OF RECEIPT)

**Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251**

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2026-155

Title: A RESOLUTION AUTHORIZING AND APPROVING A SHARED SERVICE AGREEMENT BETWEEN THE TOWNSHIP OF LOWER AND THE TOWNSHIP OF MIDDLE FOR SHARED MUNICIPAL COURT ADMINSTRATOR SERVICES

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. (the "Act"), authorizes local units of this State to enter into agreements with any other local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive in its own jurisdiction; and

WHEREAS, the Township of Lower employs Sarah Van Seeters, a duly qualified and certified Municipal Court Administrator, as the Department Head of its Municipal Court; and

WHEREAS, the Township of Middle currently has a vacancy in the position of Municipal Court Administrator and is in need of temporary Municipal Court Administrator services; and

WHEREAS, the Township of Middle desires to enter into a Shared Services Agreement with the Township of Lower for the temporary provision of Municipal Court Administrator services; and

WHEREAS, the Township of Lower is agreeable to providing such services to the Township of Middle on a temporary basis and to permitting its Municipal Court Administrator, Sarah Van Seeters, to serve as temporary Municipal Court Administrator for the Township of Middle, in addition to the duties of her employment with the Township of Lower;

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that the Shared Services Agreement attached to this Resolution, between the Township of Lower and the Township of Middle, for the temporary provision of Municipal Court Administrator services, be and is hereby approved, and that the Mayor, Township Clerk, and/or Township Manager be and are hereby authorized to execute said Agreement.

Table with 8 columns: MOTION, SECOND, AYE, NAY, RECUSE, ABSTAIN, ABSENT. Rows include names: CONRAD, WAREHAM, ROY, COOMBS, SIPPEL. Checkmarks are present in the MOTION, AYE, and ABSENT columns for various names.

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on April 6, 2026.

Handwritten signature of Julie A. Picard and printed name: Julie A. Picard, Township Clerk

**MEMORANDUM OF AGREEMENT  
BY AND BETWEEN THE TOWNSHIP OF LOWER AND THE TOWNSHIP OF  
MIDDLE FOR SHARED MUNICIPAL COURT ADMINISTRATOR**

This Memorandum of Agreement (AGREEMENT) is entered into this 6<sup>th</sup> day of April, 2026 by and between the Township of Lower (LOWER), a New Jersey municipality having municipal offices at 2600 Bayshore Road, Villas, NJ 08251 and the Township of Middle (MIDDLE), a New Jersey municipality having municipal offices at 33 Mechanic Street, Cape May Court House, NJ 08210

Throughout this Agreement, the Township(S) each may be referred to as a PARTY and they collectively may be referred to as PARTIES.

**PREAMBLE**

**WHEREAS**, the Township of Lower employs a certified Municipal Court Administrator, Sarah Van Seeters, as the Department Head of their own Municipal Court, who is qualified and duly licensed by the State of New Jersey; and

**WHEREAS**, the Township of Middle is in need of the services for said Official to serve in the same capacity and does desire to contract with Lower Township for the provision of such services.

**WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et. seq., permits local units of this State to enter into a contract with any other local unit for the joint provisions within their combined jurisdiction of any service which any party to the agreement is empowered to render within its own jurisdiction, and

**WHEREAS**, the Township of Lower is agreeable to providing those services to the Township of Middle and agrees to permit their Municipal Court Administrator to act as the Court Administrator for Middle Township in addition to the duties assigned to her by Lower Township as an employee.

**NOW, THEREFORE, FOR AND IN CONSIDERATION** of the exchange of mutual covenants and conditions and such other consideration as set forth in this Agreement and as authorized by the provisions of N.J.S.A. 40A:65-1, et. seq., and intending to be bound, Lower and Middle agree as follows:

**1. INCORPORATE OF PREAMBLE.** All of the provisions of the Preamble that are set forth above are repeated and incorporated herein by this reference thereto as if they were set forth at length.

**2. NATURE AND EXTENT OF SERVICES TO BE PROVIDED.** For so long as this Agreement remains in effect, both parties agree that Lower will provide Municipal Court Administrator services on an average of two (2) days weekly, as needed by Middle Township. Those hours may be flexed based on the needs of either party.

**3. EFFECTIVE DATE; INITIAL TERM; TERMINATION.**

- a. **Effective Date.** This Agreement has been approved by Resolutions of the governing bodies of each Party, duly adopted in accordance with the law at public meetings held in accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6, et. seq. Copies of those Resolutions are annexed as Exhibits "A" and "B." The Effective date of this Agreement shall be the date of adoption of the last Resolution necessary to authorize the execution of this Agreement.
- b. **Term.** The term of this agreement is for eight (8) weeks from the date of approval, or as designated by both towns.
- c. **Termination on Notice.** Either Party may terminate this Agreement by providing written notice of termination to the municipal clerk of the other Party, in accordance with the notice provisions of this Agreement.
- d. **Automatic Termination.** If said Municipal Court Administrator, who is employed by Lower, during the Initial Term of this Agreement, ceases to be employed by Lower, then this Agreement automatically shall terminate upon such cessation of employment, unless agreed upon by both municipalities.

**4. MUNICIPAL COURT ADMINISTRATOR.** Van Seeters shall perform all the duties of the Municipal Court Administrator in the Township of Middle. Middle shall provide support clerical staff and all applicable supplies in an office located in Middle Township. Middle shall provide Van Seeters with a suitable office and the equipment necessary to perform said task. Middle and Lower will decide on the days and hours that Van Seeters will serve in Middle Township in order to complete all the duties required of the Court Administrator during the term of this engagement.

**5. PAYMENT FOR SERVICES.** During the term of this agreement, Middle Township agrees to pay the Township of Lower the following amounts, in equal monthly payments, for the services of Van Seeters as the Municipal Court Administrator in Middle Township

April - \$8,810.00

May - \$8,810.00

Total - \$17,620.00

**6. INSURANCE.** Lower and Middle acknowledge that they are members of the Atlantic County Municipal Joint Insurance Fund (ACMJIF) and agree to remain insured by said entity so long as this Agreement is in effect.

**7. INDEMNIFICATION AND HOLD HARMLESS AGREEMENT.** Each Party shall defend (and assume all costs, expenses and attorney's fees incurred in connection with such defense), indemnify and save harmless the other Party, the other Party's elected and appointed officials, employees, agents, volunteers and all others working on behalf of the other Party from and against all claims, suits or actions of every kind or description for loss, damage or injury, including, but not limited to, personal injury, death and/or property loss,

costs, attorney's fees incurred and claims or demands of any nature whatsoever that is/are made or brought against the other Party, its elected and appointed officials, employees, agents, volunteers and all others working on behalf of the other Party which arise out of or is alleged to have arisen out of or to have been caused in any manner whatsoever by reason of the performance of services by either Middle or the Lower Municipal Court Administrator

**8. NO WAIVER OF BREACH OR OF REMEDIES.** No waiver by a Party of any breach of this Agreement or of any representation hereunder by the other Party shall be deemed to be a waiver of any other breach by the other Party (whether preceding or succeeding and whether or not of the same or similar nature), and no acceptance of performance by a Party after any breach by the other Party shall be deemed to be a waiver of any breach of this Agreement or of any representation hereunder by the other Party whether or not the first Party knows of such breach at the time it accepts such performance. No failure or delay by a Party to exercise any right it may have by reason of the default of the other Party shall operate as a waiver of default or modification of this Agreement or shall prevent the exercise of any right by the first Party while the other Party continues to be so in default. Any remedy that either Party may have by reason of a breach of any provision of this Agreement by the other Party at all times shall be preserved and may not be waived.

#### **9. GOVERNING LAW; MEDIATION OF DISPUTES.**

**Governing Law.** This Agreement shall be governed, construed and interpreted by, through and under the laws of the State of New Jersey except in such instances when the laws of the United States preempt the laws of the State of New Jersey and all actions, suits and litigation arising under the terms of this Agreement shall be litigated in the Superior Court of New Jersey, Cape May County, but no such litigation shall be initiated by a Party until there has been compliance with the mediation provisions of this Agreement that are set forth herein. In the event of litigation arising out of this Agreement, the prevailing party shall not be entitled to recover its costs of suit and attorney's fees from the non-prevailing party unless such recovery is specifically and expressly provided for by a statute of the United States or by a statute of the State of New Jersey.

**Mediation of Disputes.** In the event of any dispute concerning the interpretation of the terms of this Agreement or of the obligations of either Party under this Agreement, the Parties shall attempt in good faith to resolve such dispute via consultation between their respective City Administrators. If such consultation fails to resolve the dispute, then the Parties shall attempt in good faith to resolve such dispute via consultation between their respective Mayors. If such consultation fails to resolve the dispute, then the Parties agree to submit the dispute to mediation. One Party serving the other Party with a written demand to mediate shall initiate the mediation. The mediation demand shall include the initiating Party's designation of a mediator. Within fourteen (14) days of receipt of the mediation demand the Party receiving the mediation demand shall either agree to the mediator designated by the other Party or shall provide the other Party with their written designation of a mediator. Thereafter, the designated mediators immediately shall jointly designate a third mediator who shall be either a New Jersey licensed attorney-at-law with experience as a municipal solicitor or a retired judge of the Superior Court of New Jersey. Payment of mediation fees, costs and expenses shall be split evenly amongst

the Parties. The mediated resolution of the dispute may include a provision that provides for something other than an even split of the mediation fees, costs and expenses.

**10. NOTICES.** Any Notice required or permitted under this Agreement or under state or federal law shall be given in writing. Delivery of Notices by email shall not constitute an acceptable method of delivery of Notice under this Agreement and no Notice or other document may be validly served by email. Notices shall be deemed sufficiently given if personally served or if sent by United States certified mail, return receipt requested or by a nationally recognized overnight delivery service (e.g., FedEx, UPS). Notices shall be delivered to the following addresses:

Lower: Township Clerk  
Township of Lower  
2600 Bayshore Road  
Villas, NJ 08251

Middle: Township Clerk  
Township of Middle  
33 Mechanic Street  
Cape May Court House, NJ 08210

#### **MISCELLANEOUS.**

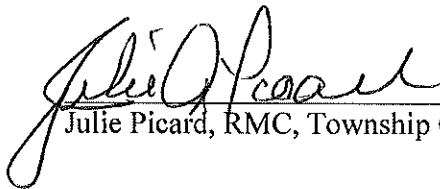
- a. **Headings.** The headings contained in this Agreement are inserted and are included solely for convenience and for reference purposes and they shall not be given effect or affect the meaning or interpretation of the substantive provisions of this Agreement or in ascertaining intent if a question of intent arises.
- b. **Severability of Terms.** If any term or provision of this Agreement, to any extent, shall be determined by a court of competent jurisdiction to be invalid or unenforceable then that provision shall be deemed to be severed and deleted, so far as it is invalid or unenforceable, and the remainder of this Agreement shall not be affected thereby and each remaining term and provision of this Agreement shall be valid and enforced to the fullest extent allowed by law.
- c. **Joint Preparation.** This Agreement is deemed to have been jointly prepared by the Parties hereto, and any uncertainty or ambiguity existing herein, if any, shall not be interpreted against any Party, but shall be interpreted according to the application of the rules of interpretation for arm's-length agreements.
- d. **Counterparts.** This Agreement may be signed in one or more duplicate original counterparts, each of which shall be an original but all of which together shall constitute one and the same Agreement.
- e. **Filing; Public Inspection.** Pursuant to N.J.S.A. 40A:65-4b, a copy of this Agreement shall be filed, for informational purposes, with the Division of Local Government Services in the Department of Community Affairs. As required by

N.J.S.A. 40A:65-5b, copies of this Agreement shall be open to public inspection at the Clerks' offices in the Township of Middle and the Township of Lower.

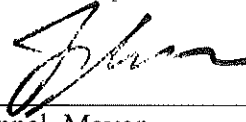
- f. **No Oral Modification; Full Agreement.** This Agreement is not subject to oral modification and may be changed only by a writing approved, adopted and executed with the same formalities as were attendant to the approval, adoption and execution of this Agreement. The Parties each acknowledge that they have had adequate opportunity to review the contents of this Agreement with legal counsel and that this Agreement is a full statement of the agreements and understandings of the governing bodies of Lower and Middle and that this Agreement is executed with full and complete understanding of its terms and conditions.

**IN WITNESS WHEREOF**, the parties have caused this Agreement to be signed by their respective Mayors and their municipal seals affixed hereto and attested by their respective Clerks to be effective on the date defined by this Agreement.

ATTEST:

  
\_\_\_\_\_  
Julie Picard, RMC, Township Clerk

THE TOWNSHIP OF LOWER

  
\_\_\_\_\_  
Frank Sippel, Mayor

ATTEST:

\_\_\_\_\_  
Kimberly Osmundsen,  
Business Administrator/ Township Clerk

TOWNSHIP OF MIDDLE

\_\_\_\_\_  
Christopher Leusner, Mayor

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2026-156

Title: AUTHORIZING THE SALE OF TOWNSHIP OF LOWER SURPLUS NO LONGER NEEDED FOR PUBLIC USE ON GOVDEALS ONLINE AUCTION WEBSITE

WHEREAS, the Township of Lower has determined that the property described on Schedule A attached hereto is no longer needed for public use; and

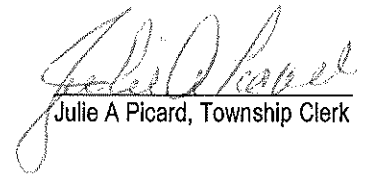
WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) authorizes the sale of surplus personal property no longer needed for public use through the use of an online auction service; and

WHEREAS, the Township of Lower intends to utilize the online auction services of GovDeals located at www.govdeals.com; and sell the Township surplus property.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that the Township of Lower is hereby authorized to utilize the online auction services of GovDeals located at www.govdeals.com; and sell the surplus property as indicated on Schedule A on an online auction website.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
WAREHAM							X
ROY		X	X				
COOMBS			X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on April 6, 2026.

  
Julie A Picard, Township Clerk



TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2026-157

Title: AUTHORIZING THE PAYOUT OF TERMINAL LEAVE

WHEREAS, the employee listed below has retired from the Township and is entitled to payment for accumulated vacation, sick and compensatory and personal time, and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance, and

WHEREAS, it has been determined by the Township Treasurer as evidenced by signature [Signature] that adequate funding is available for accumulated time in the dedicated line item "Reserved for Accumulated Absences".

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that a payment due to Joanne Budd in the amount of \$644.43 is authorized and chargeable to the Reserve for Accumulated Absences.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
WAREHAM						X
ROY		X	X			
COOMBS			X			
SIPPEL			X			

I, Julie A Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on April 6th, 2026.

[Signature]  
Julie A Picard, Township Clerk

Budd, Joanne

TOWNSHIP OF LOWER  
RETIREMENT PAYOUT ANALYSIS

DATE:

EMPLOYEE: Budd, Joanne  
DATE OF RESIGNATION: 3/31/2026  
DATE OF PAYMENT: \_\_\_\_\_  
RESOLUTION #: \_\_\_\_\_

Annual Salary:	\$58,467.69
Hourly Rate:	\$32.13
Longevity	\$0.00

TERMINAL LEAVE:			
	Hours	Rate	Total
Comp	0.00	32.13	0.00
Personal	(1.44)	32.13	(46.26)
Sick	0.00	32.13	0.00
Vacation	21.50	32.13	690.69
Other			
<b>Terminal Leave Payout</b>			<b>\$644.43</b>

	(A)	(B)	(C)	(B * C) (D)	(E)	A + D - E (F)	
	Carryover	Annual	14 weeks / 52 weeks	Prorated Time Due	Time Used	Hours to be paid	
Comp	0.00	0.00	0.27		0.00	0.00	
Personal	(2.00)	28.00	0.27	7.56	7.00	(1.44)	
Sick	44.75	105.00	0.27	28.25	73.00	0.00	N/A
Vacation	19.00	175.00	0.27	47.25	44.75	21.50	
						Days	

Accrual and time used are current to 03/31/26, subject to change if time is used or not currently reported.

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Treasurer's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2026-158


Title: **BID ACCEPTANCE AND CONTRACT AWARD FOR RESURFACING OF VARIOUS STREETS – DIAMOND BEACH**

**WHEREAS**, the Notice to Bidders for the Resurfacing of Various Streets – Diamond Beach (LT-C-072) was advertised on March 18, 2026 and accepted on April 1, 2026 at 10:00 a.m. prevailing time; and

**WHEREAS**, Three (3) sealed bids were submitted and reviewed by the Township Engineer, QPA and the Public Works Superintendent; and

**WHEREAS**, South State, Inc., the lowest qualified bidder, complied with the specifications and supplied all required bid documents and the CFO has certified the availability of funds as evidenced by his signature below:

Appropriation: C-04-55-438-910

Signature:   
James Craft, CFO

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following contract is hereby awarded:

**AWARD TO: South State Inc**  
**TOTAL: \$307,012.31**

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>				
WAREHAM							<input checked="" type="checkbox"/>
ROY		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>				
COOMBS			<input checked="" type="checkbox"/>				
SIPPEL			<input checked="" type="checkbox"/>				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on April 6, 2026.

  
Julie A Picard, Township Clerk

# DEBLASIO & ASSOCIATES

ENGINEERS, SURVEYORS AND PLANNERS

4701 NEW JERSEY AVENUE • WILDWOOD, NJ 08260

PHONE: 609-854-3311 • FAX: 609-854-4323

April 1, 2026

VIA EMAIL

Julie Picard, Clerk  
Township of Lower  
2600 Bayshore Road  
Villas, NJ 08251

**Re: Township of Lower, Cape May County, NJ  
Resurfacing of Various Streets – Diamond Beach  
D&A File #: LT-C-072**

Dear Ms. Picard:

We have tabulated the three (3) bids received on April 1, 2026 for the above referenced project. As such, we have determined that the lowest responsible bidder appears to be South State, Inc. in the amount of \$307,012.31. Enclosed please find one (1) copy of the bid tabulation for your files.

In accordance with N.J.S.A. 40A:11-1 et seq., the award should be made to the lowest responsible bidder which appears to be South State, Inc., P.O. Box 68, Bridgeton, NJ 08302 in the amount of \$307,012.31. The contractual award should be made contingent upon approval from the Township Purchasing Agent, Chief Financial Officer and Township Solicitor.

Should you have any questions or require any additional information, please do not hesitate to contact me at our office.

Very truly yours,  
DeBlasio & Associates, P.C.



Marc DeBlasio, P.E., P.P., C.M.E.  
President  
T: 609-854-3311  
Marc@deblasioassoc.com

Cc: Gary Douglass, Public Works Superintendent (via email w/encl.)  
Michael Laffey, Manager (via email w/encl.)  
Robert Osborn, Purchasing Agent (via email w/encl.)  
Mayor Frank Sippel (via email w/encl.)  
Karen Fournler, Deputy Clerk (via email w/encl.)  
James Craft, CFO (via email w/encl.)  
Rob Belasco, Esq. (via email w/encl.)  
Cody Stanford (via email w/encl.)  
Andrew McTague (via email w/encl.)

# DEBIASIO & ASSOCIATES

ENGINEERS, SURVEYORS AND PLANNERS

## BID TABULATION

Project Name: Resurfacing of Various Streets - Diamond Beach  
 Atlantic Avenue, Madison Avenue, Austin Avenue, and Richmond Avenue  
 DBA Project #: LT-C-072  
 Client: Township of Lower  
 Bid Opening Date: 4/1/2026

Item #	DESCRIPTION	QUANTITY & UNITS		UNIT PRICE	AMOUNT	South State, Inc.		Atrawk Paving Company, Inc.		Think Pavers Hardscaping, LLC	
		LUMP SUM	LUMP SUM			LUMP SUM	AMOUNT	LUMP SUM	AMOUNT	LUMP SUM	AMOUNT
1	TRAFFIC CONTROL	1,000	DOLLAR	\$1.00	\$1,000.00	\$1.00	\$1,000.00	\$1.00	\$1,000.00	\$1.00	\$1,000.00
2	FUEL PRICE ADJUSTMENT	2,000	DOLLAR	\$1.00	\$2,000.00	\$1.00	\$2,000.00	\$1.00	\$2,000.00	\$1.00	\$2,000.00
3	ASPHALT PRICE ADJUSTMENT	9,005	S.Y.	\$4.50	\$40,522.50	\$4.00	\$36,020.00	\$3.00	\$27,015.00	\$3.00	\$27,015.00
4	HMA MILLING, 2" OR LESS	305	S.Y.	\$0.25	\$76.25	\$0.01	\$3.05	\$10.00	\$3,050.00	\$10.00	\$3,050.00
5	DENSE-GRADED AGGREGATE BASE COURSE, 6" THICK	80	TON	\$100.00	\$8,000.00	\$0.01	\$0.80	\$120.00	\$9,600.00	\$120.00	\$9,600.00
6	HOT MIX ASPHALT BASE COURSE, MIX 2M64, 4" THICK	1,150	TON	\$120.00	\$138,000.00	\$110.00	\$126,500.00	\$125.74	\$144,601.00	\$125.74	\$144,601.00
7	HOT MIX ASPHALT SURFACE COURSE, MIX 9.5M64, 2" THICK	870	L.F.	\$55.09	\$47,850.00	\$70.00	\$60,900.00	\$25.00	\$21,750.00	\$25.00	\$21,750.00
8	CONCRETE ROLLED CURB	105	S.Y.	\$116.00	\$12,180.00	\$130.00	\$13,650.00	\$80.00	\$8,400.00	\$80.00	\$8,400.00
9	CONCRETE SIDEWALK, 4" THICK	80	S.Y.	\$125.00	\$10,000.00	\$135.00	\$10,800.00	\$85.00	\$6,800.00	\$85.00	\$6,800.00
10	CONCRETE DRIVEWAY, 6" THICK	310	L.F.	\$1.85	\$1,794.50	\$1.50	\$1,455.00	\$1.90	\$1,843.00	\$1.90	\$1,843.00
11	TRAFFIC MARKINGS LINES, THERMOPLASTIC - 4"	30	L.F.	\$2.00	\$620.00	\$2.40	\$744.00	\$2.00	\$620.00	\$2.00	\$620.00
12	TRAFFIC MARKINGS LINES, THERMOPLASTIC - 6"	230	L.F.	\$5.00	\$1,150.00	\$4.70	\$1,041.00	\$3.00	\$690.00	\$3.00	\$690.00
13	TRAFFIC MARKINGS LINES, THERMOPLASTIC - 12"	40	S.F.	\$6.00	\$240.00	\$8.00	\$320.00	\$6.00	\$240.00	\$6.00	\$240.00
14	TRAFFIC MARKINGS SYMBOLS	300	S.F.	\$1.00	\$300.00	\$0.01	\$3.00	\$5.00	\$1,500.00	\$5.00	\$1,500.00
15	INLET FILTERS, TYPE 1	15	C.Y.	\$1.00	\$15.00	\$30.00	\$450.00	\$72.00	\$1,080.00	\$72.00	\$1,080.00
16	INLET, TYPE A	1	UNIT	\$8,000.00	\$8,000.00	\$8,963.09	\$8,963.09	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00
17	12" POLYVINYL CHLORIDE (PVC) STORM SEWER MAIN, SDR 25	40	L.F.	\$170.00	\$6,800.00	\$350.00	\$14,000.00	\$100.00	\$4,000.00	\$100.00	\$4,000.00
18	RESET EXISTING CASTING	3	UNIT	\$600.00	\$1,800.00	\$400.00	\$1,200.00	\$100.00	\$300.00	\$100.00	\$300.00
19	TEST PIT, EXCAVATION	6	C.Y.	\$0.01	\$0.06	\$0.01	\$0.06	\$0.01	\$0.06	\$0.01	\$0.06
20	TRAFFIC LINES, EPOXY RESIN - 4"	40	L.F.	\$1.85	\$74.00	\$1.50	\$60.00	\$2.00	\$80.00	\$2.00	\$80.00
21	TURF REPAIR STRIP	500	L.F.	\$15.00	\$7,500.00	\$0.01	\$5.00	\$5.00	\$2,500.00	\$5.00	\$2,500.00

Items 1 - 23, Total : \$307,012.31

\$307,900.00

\$314,619.00

*Miguel DeBiasio*  
 Miguel DeBiasio, P.E., P.P., C.M.E.  
 Township Engineer

4/1/2026  
 Date

Bidder's Mathematical Error

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2026-159

Title: A RESOLUTION AUTHORIZING ADVERTISEMENT OF A NOTICE TO BIDDERS FOR NJDEP GREEN ACRES JAKE'S LAW PLAYGROUND ROTARY COMMUNITY PARK - PHASE 2

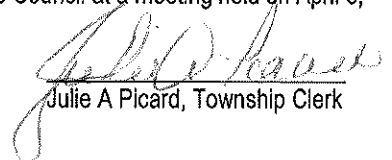
NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that the Township Clerk is hereby authorized to advertise a Notice to Bidders on the Township Website on April 9, 2026.

BE IT FURTHER RESOLVED that the Bid Documents and drawings for the proposed work for the NJDEP Green Acres Jake's Law Playground Rotary Community Park Phase 2 are hereby approved and are available through DeBlasio & Associates.

FURTHER RESOLVED that sealed proposals will be received by the Lower Township Clerk's Office, 2600 Bayshore Road, Villas, NJ on Wednesday, April 30, 2026 at 10 a.m. prevailing time for the NJDEP Green Acres Jake's Law Playground Rotary Community Park Phase 2.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>				
WAREHAM							<input checked="" type="checkbox"/>
ROY		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>				
COOMBS			<input checked="" type="checkbox"/>				
SIPPEL			<input checked="" type="checkbox"/>				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on April 6, 2026.

  
Julie A Picard, Township Clerk

**NOTICE TO BIDDERS**  
**NJDEP GREEN ACRES JAKE'S LAW PLAYGROUND**  
**ROTARY COMMUNITY PARK – PHASE 2**

Notice is hereby given that sealed proposals will be received by **Robert Osborn, Township of Lower Purchasing Agent, Cape May County, New Jersey** for the **NJDEP Green Acres Jake's Law Playground – Rotary Community Park – Phase 2** opened and read in public at the **Township of Lower Municipal Building, 2600 Bayshore Road, Villas, Cape May County, New Jersey** on **April 30<sup>th</sup>, 2026 at 10:00 a.m.** prevailing time for:

**NJDEP GREEN ACRES JAKE'S LAW PLAYGROUND**  
**ROTARY COMMUNITY PARK – PHASE 2**

Bid Documents and Drawings for the proposed work, which have been prepared by DeBlasio & Associates, P.C., are available at the office of said Engineer at 4701 New Jersey Avenue, Wildwood, New Jersey 08260, and may be inspected by prospective bidders during business hours.

Bidders will be furnished with a copy of the Bid Documents by request upon proper notice and payment of a non-refundable charge of \$75.00 payable to DeBlasio & Associates, P.C., for reproduction and processing.

Please be advised that State funds through the Green Acres Program are being utilized in this project. Under N.J.A.C. 7:1D-2, vendors currently suspended, debarred, or disqualified are excluded from participation on this project.

Proposals must be made on the standard Proposal Forms in the manner designated in the Bid Documents, must be enclosed in sealed envelopes bearing the name and address of the Bidder, and the name of the work on the outside addressed to Purchasing Agent, **Township of Lower**; and must be accompanied by a statement of Consent of Surety from a surety company authorized to do business in the State of New Jersey and acceptable to the Township and either a Bid Bond, Certified or Cashier's Check drawn to the order of the **Township of Lower** for not less than ten percent (10%) of the amount bid, except that the check need not exceed \$20,000.00. The successful bidder is hereby notified that a performance bond for the full amount of the project is required.

**One (1) original and two (2) copies of the bid submission are required.**

The successful bidder will be required to execute a contract for the performance of the said work or the furnishing of said material or both, as the case may be, and a surety bond to be executed by a reliable surety company in a sum equal to the amount of the contract price for said work and/or material, guaranteeing the performance of the contract, which surety bond and contract shall be approved as to form and execution by the Township Solicitor.

The bidders shall also be required to comply with the following:

- A. Affirmative Action requirements (N.J.S.A. 10:5-31 et. seq. and N.J.A.C. 17:27).
- B. Certification Pursuant to P.L. 2012, C.25 (no investment activities in Iranian financial or energy sectors)
- C. The provisions of the New Jersey Prevailing Wage Act (N.J.S.A. 34:11-56.25 et. seq.).
- D. Americans with Disability Act of 1990, Title II (42 U.S.C. S121 01).
- E. Worker and Community Right-to-Know Act (N.J.S.A. 34:5A-1).
- F. Stockholder Disclosure Certification (P.L. 1977, C.33, N.J.S.A. 52:25-24.2).
- G. Business Registration Certification (N.J.S.A. 52:32-44).
- H. Public Works Contractors Registration (N.J.S.A. 34:11-56.48).
- I. Consent of Surety (N.J.S.A. 40A:11-22).
- J. Addendum Acknowledgement (N.J.S.A. 40A:11-23c. 1), 2) &3)).
- K. Subcontractors List (N.J.S.A. 40A:11-16).

The award of the contract for this project will not be made until the necessary funds have been provided by the **Township of Lower** in a lawful manner. The **Township of Lower** reserves the right to consider the bids for sixty (60) days after the receipt of said bids. The **Township of Lower** also reserves the right to reject any or all bids or to waive any informalities in the best interest of the **Township of Lower**.

Each proposal and bid must be submitted in accordance with the terms of the aforesaid specifications, must be made on standard proposal forms contained in the bid documents and shall be delivered to the place and hour mentioned above.

BY ORDER OF the Township of Lower, Cape May County, New Jersey.

Julie Picard, Municipal Clerk  
April 9, 2026